

PAG (A&E)/TS/OEI /U- VII / 2017-18/

Dt.04.07.2017.

Notice Inviting Tender

Quotations are invited for supply of the following blank computer stationery from interested Manufacturers /Suppliers. Quotations in a sealed cover **along with samples of paper for each item** may be sent to the undersigned as per specifications given on or before **21.07.2017(3.00PM)**. Quotations will be opened on **21.07.2017 at 3.30 PM. Earnest Money Deposit (EMD) of 10,000 in the form of DD drawn in favour of Sr.AO (Bills) O/o Principal Accountant General(A & E), Telangana, Hyderabad should be enclosed to the bid.**

Deputy Accountant General (Administration) of this office has the right to *increase or decrease* the quantity and right to reject/cancel any quotation or all quotations without assigning any reason.

Sl.no.	Description of the material	Qty	Rate per box in Rs.
1	80" (10x12x1) map litho white paper (80 GSM).	83 boxes each box contains 3000 sheets	
2	80" (10x12x2) map litho white paper(70+60 GSM).	12 boxes each box contains 1000 sheets	
3	80" (10x12x3) map litho white paper(70+60+60 GSM).	74 boxes each box contains 1000 sheets	
4	132" (15x12x1) map litho white paper(80 GSM)	300 boxes each box contains 3000 sheets	

Terms and Conditions:

- The rate quoted should be valid **up to 31.03.2018.**
- **The vendor should adhere to the quality/GSM offered and number of sheets in each box while supplying the stock.**
- **There should not be any variation in the length and breadth of the 4 types of GSM sheets.**
- **In regard of 2 ply and 3 ply stationery, the holes of first copy along with carbon copy should be in row with that of second and third row and carbon should be of good quality.**
- If the material supplied is found defective, or, not as per specifications, the defective material will be rejected and the same shall be replaced by the supplier with new stock within 10 days of original supply.
- **A penalty of 10% of the total value of this order will be levied for violation of any of the terms and conditions of the supply order.**
- Payment will be made only after supply of the entire material confirming to the specifications.

Yours faithfully,

Sd/-
Accounts Officer / OE