



सत्यमेव जयते

PM/VI/2011-12/OG-GO/

प्रधान महालेखाकार का कार्यालय (लेखा एवं हक),
आन्ध्र प्रदेश, हैदराबाद - 500 004.

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),
ANDHRA PRADESH HYDERABAD - 500 004.

दिनांक / Date :

To

The Director of Treasuries and Accounts
4th floor Rajaram Building
Tilak Road Abids
Hyderabad

Sir,


Sub:- Forwarding of GO regarding grant of revised pension/DR to the pensioners
of ex-management staff of North Bengal Medical College

Ref:- 1 AG (A&E) West Bengal Circular No.Pen.co-ordn/212/Vol II/238
Dt 14.02.2012.

2. AG (A&E) West Bengal Circular No.Pen.co-ordn/212/Vol II/228
Dt 03.02.2012

I am enclose herewith the Special Seal Authorisations issued by the A G (A&E)
West Bengal, Kolkata in the reference cited. The same is being placed in the official
website of this office (www.ag.ap.nic.in). You are requested to direct all the District
Treasury Officers to download the orders and take necessary action at the earliest to
minimize hardship to the pensioners.

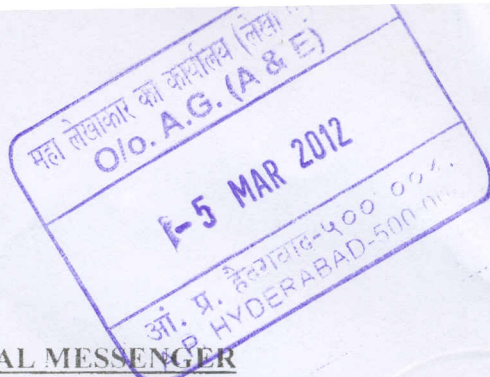
Yours faithfully,


Sr Accounts Officer

Copy To
Joint Director, Pension Payment Office,
Jambagh, M J Road,
Nampally,
Hyderabad

for information and necessary action.

Sr Accounts Officer



REGISTERED/BY SPECIAL MESSENGER
OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA - 700 001.

Circular No. Pen. Co-ordn./212/Vol-II/238

Date :14/2/2012

Handwritten signature

(Under Special Seal)

1. The General Manager/Manager of all concerned Link Branches of Public Sector Banks in Kolkata.
2. All Accountants General. -do-
3. Pay & Accounts Officer, No. V, Tis Hazari, New Delhi. -do-
4. Director, Directorate of Accounts and Treasuries, Govt. of Pondicherry, Pondicherry. -do-
5. Director, Directorate of Accounts, Pension Section, Panaji, Goa. -do-
6. P. A. O., Andaman , Andaman & Nicobar Island, Port Blair. -do-
7. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal-1. -do-
8. Secretary, Finance Department, Govt. of Sikkim, Gangtok, Sikkim. -do-
9. Controller of Accounts, O/o the Pr. Chief Controller of Accounts, Akbar Bhawan, Chanakya Puri, Ministry of External Affairs, New Delhi-110021. -do-
10. Director of Audit & Pension, Govt. of Arunachal Pradesh, Naharlagun. -do-
11. Director of Treasuries and Accounts, Govt. of West Bengal, New India Assurance Building, 3rd Floor; 4, Lyons Range, Kolkata-1 for information.
12. Spl. Secy. to the Govt. of West Bengal, Finance Deptt, (Audit Branch), Writers' Buildings, Kolkata-1.
13. All Treasuries in West Bengal.
14. All Branch Officers in Pension Group of this office.
15. All Asstt. Accounts Officers in Pension Group of this office.
16. Branch Officer-in-charge of Legal Cell, T. I. Party, AM-1, I.T. Security Cell and O & M Section of this office.
17. P.A. to D.A.G. (Pension).
18. I.A.O. /P.A.O. Cash

Spl. Secy
SPB
EW 299544232
OP

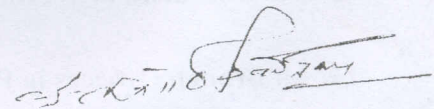
PM

193076
13/3/12

Sub:-Enrollment of the name of the family pensioners under the West Bengal Health Scheme

In continuation to this office circular No.Pen.Co-ordn/212/Vol-II/166 dated 15/11/2011 it is stated that Govt. of West, Finance Department, Audit Branch, Medical Cell in their Memorandum No. 9997-F(MED) dated 3/11/2011 have clarified that the family pensioners of State Govt Employees may enroll their names under the West Bengal Health Scheme during the period from 1/9/2011 to 31/3/2012.

All Pension Disbursing Officers are, therefore, requested to display the fact on the Notice Board so that the family pensioners of the deceased State Govt. pensioners/employees may avail the benefit of the aforesaid Scheme within **31/3/2012**.



Sr.Accounts Officer(Pen.Co-ordn)

**OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA - 700 001.**

Circular No. Pen. Co-ordn./ 258/Vol-II/228

Date :3/2/2012

Dorhal

1. The General Manager/Manager of all concerned Link Branches of Public Sector Banks in Kolkata. (Under Special Seal & Signature)
2. All Accountants General. -do-
3. Pay & Accounts Officer, No. V, Tis Hazari, New Delhi. -do-
4. Director, Directorate of Accounts and Treasuries, Govt. of Pondicherry, Pondicherry. -do-
5. Director, Directorate of Accounts, Pension Section, Panaji, Goa. -do-
6. P. A. O., Andaman , Andaman & Nicobar Island, Port Blair. -do-
7. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal-1. -do-
8. Secretary, Finance Department, Govt. of Sikkim, Gangtok, Sikkim. -do-
9. Controller of Accounts, O/o the Pr. Chief Controller of Accounts, Akbar Bhawan, Chanakya Puri, Ministry of External Affairs, New Delhi-110021. -do-
10. Director of Audit & Pension, Govt. of Arunachal Pradesh, Naharlagun. -do-
11. Director of Treasuries and Accounts, Govt. of West Bengal, New India Assurance Building, 3rd Floor, 4, Lyons Range, Kolkata-1 for information.
12. Spl. Secy. to the Govt. of West Bengal, Finance Deptt, (Audit Branch), Writers' Buildings, Kolkata-1.
13. All Treasuries in West Bengal.
14. P.A.O., Office Premises of the Resident Commissioner, West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110 001.
15. All Branch Officers in Pension Group.
16. Asstt. Accounts Officer/Pension IX, Pension - X, Pension - XI, Pension - V, PPA(S), Pension Payment (State), P.P.Party, P.C.C., PRD & EDP.
17. Branch Officer-in-charge of Legal Cell, T. I. Party, AM-I, I.T. Security Cell and O&M Section.
18. P.A. to D.A.G. (Pension).
19. I.A.O./P.A.O.(Cash)

SUB:-Grant of revised rates of pension as well as dearness relief applicable for the pensioners/family pensioners of Ex-Management Staff of North Bengal Medical College

It is informed that the North Bengal Medical College was taken over by Govt. of West Bengal with effect from 17/8/78 and the Ex-Management employees of the said College who opted for University Pension Rules are regulated by West Bengal State-Aided Universities Rules on the basis of G.O. No. 83-Edn(U), or 84-Edn(U) or 85-Edn(U) all dated 30/1/2000 subject to the adoption of the aforesaid orders by the Health Department.

2. Such categories of pensioners whose P.P.O.s have been issued with the indication "University Pension Rule" are also entitled to get the benefit of dearness relief at different rates as per different orders issued by the Govt. of West Bengal, Education Department, University Branch from time to time in the following rates:-

1/4/2000 to 30/9/2000	37% of Basic Pension
1/10/2000 to 30/6/2001	38% of Basic Pension
1/7/2001 to 31/12/2003	41% of Basic Pension
1/1/2004 to 31/8/2004	45% of Basic Pension
1/9/2004 to 31/3/2005	49% of Basic Pension
1/4/2005 to 31/8/2005	52% of Basic Pension
1/9/2005 to 30/11/2005	55% of Basic Pension
1/12/2005 to 28/2/2006	59% of Basic Pension
1/3.2006 to 30/6/2006	61% of Basic Pension
1/7/2006 to 31/8/2006	64% of Basic Pension
1/9/2006 to 31/12/2006	67% of Basic Pension
1/1/2007 to 31/3/2007	71% of Basic Pension
From 1/4/2007	50% of Basic Pension merged with pension to be shown as Dearness Pension/ Dearness Family pension
1/4/2007 to 31/12/2007	24% of Basic Pension+Dearness Pension
1/1/2008 to 31/5/2008	29% of Basic Pension+Dearness Pension
1/6/2008 to 31/10/2008	35% of Basic Pension+Dearness Pension
1/11/2008 to 28/2/2009	41% of Basic Pension+Dearness Pension
1/3/2009 onwards	47% of Basic Pension+Dearness Pension

3. Now Govt. of West Bengal, Higher Education Department, University Branch in their Memorandum No. **464(30)-Edn(U) dated 13/8/2010 (copy enclosed)** have

issued revised scheme for West Bengal State Aided Universities(D.C.R.B.)Scheme2010,which has been adopted by the Health Department in their Memo. No.HF/O/TOI/2T-03/2010/109 dated 29/11/2011 read with corrigendum no HF/O/TOI/2T-03/2010/111 dated 13/12/2011 for the Ex-Management employees of North Bengal Medical College.

4. Consequent upon implementation of the aforesaid scheme,the Govt. have sanctioned consolidated pension/family pension who are governed by G.O. No. 83-Edn(U) dated 30/1/2000(i.e.retired upto 31/12/85) and G.O. No. 84-Edn(U) dated 30/1/2000(i.e. retired during 1/1/96 to 31/12/2005) read with G.O No. 322-Edn(U) dated 30/3/2001 and G.O. No. 494-Edn(U) dated 18/9/2006 in the manner as prescribed in para 3 & Para 4 as the case may be of Annexure-I of the Memo. dated 13/8/2010 ibid subject to minimum **₹2160/-p.m.** The fixation of revised pension and family pension will ,however, not be lower than 30% and 20% respectively of minimum of pay in the pay band plus grade pay in the revised pay structure corresponding to the pre-revised pay scale from which the pensioner had retired as shown in Annexure-VI(A) of the Memo dated 13/8/2010.

5. Besides, the pre-2006 pensioners/family pensioners who retired between 1/1/96 to 31/12/2005 and governed by G.O. No. 85-Edn(U) dated 30/1/2000 read with G.O. No. 550-Edn(U) dated 15/9/2005 are also entitled to get the benefit of consolidation of pension in the manner as embodied in the para 3 of Annexure-III of the Memo. dated 13/8/2010 ibid subject to minimum of **₹3600/- p.m.** The fixation of revised pension and family pension will ,however, not be lower than 50% and 30% respectively of minimum of pay in the pay band plus grade pay in the revised pay structure corresponding to the pre-revised pay scale from which the pensioner had retired as shown in Annexure-VI(B) of the Memo dated 13/8/2010.

6. The maximum ceiling of **pension/family pension** for the categories of pensioner / family pensioners governed under G.O. No.s(i) 83-Edn(U), (ii) 84-Edn(U) both dated 30/1/2000 and G.O. No. 85-Edn(U) dated 30/1/2000 will be **₹22500/- p.m./ ₹15000/-p.m. and ₹37500/-p.m./ ₹22500/-p.m.** respectively. Such consolidation of pension for both the categories of pensioners mentioned in para 4 & 5 above will be effective **notionally w.e.f. 1/1/2006 with actual effect from 1/4/2008.**

7. Both the categories of pre-2006 pensioners/family pensioners will get the benefit of **Additional Pension/Family Pension** after attaining the age of **80 years** and above as indicated in the following table with effect from 1/4/2008.

Age of Pensioners/Family Pensioners	Additional Quantum of Pension
From 80 years to less than 85 years	20% revised basic pension/family pension
From 85 years to less than 90 years	30% revised basic pension/family pension
From 90 years to less than 95 years	40% revised basic pension/family pension
From 95 years to less than 100 years	50% revised basic pension/family pension
100 years or more	100% revised basic pension/family pension

8. The Govt. of West Bengal, Higher Education Department University Branch in their Memo. No. **494-Edn(U) dated 26/8/2010(copy enclosed)** have also sanctioned revised rates of **Dearness Relief** in favour of the pensioners /family pensioners whose pension/family pension has been revised in terms of Memo. No. 464-Edn(U) dated 13/8/2010 in the following manner. The Health Department in their Memo No HF/O/TOI/2T-03/2010/1(4) dated 13/1/2012 has also adopted the said Memo for retired Ex-Management employees of North Bengal Medical College .

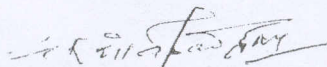
Period for which payable	Rates of Dearness relief
1/4/2008 to 31/5/2008	2% on revised pension
1/6/2008 to 31/10/2008	6% on revised pension
1/11/2008 to 28/2/2009	9% on revised pension
1/3/2009 to 31/3/2009	12% on revised pension
1/4/2009 to 30/11/2009	16% on revised pension
1/12/2009 to 31/3/2010	22% on revised pension
1/4/2010 onwards	27% on revised pension

Revised rates of Relief as stated above will be paid to the pensioner/family pensioner on their consolidated pension after making proper adjustment of relief already drawn by those pensioners/family pensioners.

9. Moreover, it is stated that the pensioners/family pensioners who **retired on or after 1/1/2006** and whose pension/family pension has been calculated in terms Annexure-IV of the of Memorandum No. 464(30)-Edn(U) dated 13/8/2010, are also entitled to get the above rates of dearness relief as prescribed in the Memo. No. 494-Edn(U) dated 26/8/2010.

10. Besides, all the aforesaid pensioners/family pensioners(both pre and post 1/1/2006) are entitled to get **Medical Relief @ ₹300/-p.m. with effect from 1/4/2009.**

11. All Pension Disbursing Officers are, therefore, requested to allow consolidated pension w.e.f. **1/4/2008** as well as dearness relief and medical relief to the above categories of pensioners/family pensioners at the rates and the dates as mentioned above. It should be kept in mind that the above categories of pensioner/family pensioners will get further enhanced rates of relief only after issuance of order from the Higher Education Department, University Branch in this regard for the pensioners/family pensioners of State aided universities.


Sr.Accounts Officer
(Pension Co-ordination)

GOVERNMENT OF WEST BENGAL
HIGHER EDUCATION DEPARTMENT
UNIVERSITY BRANCH
BIKASH BHAVAN, SALT LAKE, KOLKATA - 700 091

No. 464(30)-Edn(U)

Dated 13th August, 2010

MEMORANDUM

The question relating to the revision of West Bengal State Aided Universities (Death-Cum-Retirement Benefit) Scheme, 1999 with subsequent amendments made thereto for the employees (Teachers, Officers and Non-teaching Staff) of the State Aided Universities, namely (1) Calcutta University, (2) Jadavpur University, (3) Kalyani University (4) Burdwan University, (5) North Bengal University, (6) Rabindra Bharati University, (7) Vidyasagar University, (8) West Bengal State University, Barasat (9) University of Gour Banga (10) Bengal Engineering and Science University, (11) West Bengal University of Technology, (12) Netaji Subhas Open University and the employees of Hostel /Mess of the State Aided Universities is under consideration of the Government of West Bengal for some time past. The Pay Committee constituted for the non-teaching employees of the State Aided Universities and certain other bodies as per Finance Department Resolution No. 8349-F dated 10th November, 2008, read with subsequent orders issued thereon also made certain recommendations in regard to retirement benefits.

After careful consideration of the recommendations made by the Pay Committee constituted for the non-teaching employees of the State Aided Universities and certain other bodies in regard to retirement benefits, the Governor, in partial modification of G.O No. 83-Edn(U), 84-Edn(U), 85-Edn(U) all dated 30.01.2000 and subsequent orders issued in this regard, has been pleased to decide that the revised benefits as embodied in Annexures be allowed to the pensioners (teachers, officers and non-teaching employees)/family pensioners of State-Aided Universities.

The revised scheme shall be called "West Bengal State Aided Universities (Death-cum-retirement benefit) Scheme, 2010."

It shall be deemed to have come into force with effect from 1st January, 2006 or any subsequent date in respect of any particular paragraph of the scheme as will be indicated in the paragraph itself.

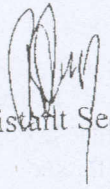
The scheme together with those provisions of the old scheme which have not been amended by the modified old scheme indicated in the subsequent paragraphs shall apply to teachers, officers and the non-teaching employees of the State -Aided Universities in West Bengal.

This order issues as per Finance Department Memo No 608-F(Pen) dated 29th June, 2010 & U.O No 567 dated 2.8.2010

Sd/- S.C. Tewary
Principal Secretary

Copy forwarded for information & necessary action to the:-

1. Principal Accountant General(A&B), West Bengal, Treasury Building, Kolkata
2. Accountant General(Audit-I), West Bengal, 4 Brabourne Road, Kolkata
3. Accountant General(Audit-II), West Bengal, 18, Rabindra Sarani, Kolkata
4. Registrar, University
5. Finance Officer, University
6. Finance Department (Group-B) of this Government
7. Pension Branch, Finance Department of this Government
8. Accounts Officer, Higher Education Department of this Government
9. Budget Branch of the Department
10. Statistical Cell of the Department
11. P.S. to the Minister-in-Charge of this Department.
12. P.A. to the Principal Secretary of this Department.
13. Principal Secretary, Agriculture Department, Govt. of West Bengal
14. Principal Secretary, Health & Family Welfare Department, Govt. of West Bengal
15. Principal Secretary, Animal Resource Development Department, Govt. of West Bengal
16. West Bengal University Pensioners' Association
17. Guard File


Assistant Secretary

ANNEXURE- I(to Memo No 464(30)-Edn (U) dated 13th August, 2010)**Revision of Pension / Family Pension of Pre-2006 Pensioners / Family Pensioners under CPF-cum-Gratuity-cum-Pension Scheme**

1. The revision of Pension /Family Pension of Pre-2006 i.e. the persons who retired on or before 31.12.2005 and receiving pension /family pension as per G.O.No 83-Edn(U) dated 30.01.2000 and G.O. No.84-Edn(U) dated 30.01.2000 will be made in the following manner as indicated in succeeding paragraphs with effect from 1.04.2008.
2. In these orders :-
 - (a) "Existing pensioners" or "Existing family pensioners" means pensioners who were drawing /entitled to pension/family pension on 31.12.2005.
 - (b) "Existing pension" means the basic pension inclusive of commuted portion, if any, due on 31.12.2005.
 - (c) "Existing family pension" means the basic family pension due under West Bengal State-Aided Universities (Death-cum-Retirement benefit) Scheme, 1999 incorporated in G.O. No. 83-Edn(U) & 84-Edn(U) both dated 30.01.2000.
 - (d) "Dearness Pension" means dearness relief equal to 50% of the basic pension/family pension.
3. The Pension /family pension of existing pre-2005 pensioners / family pensioners (who retired up to 31.12.1985) will be consolidated with effect from 01.01.2006 adding together :-
 - (a) Existing Basic Pension/Family Pension (inclusive of Commuted portion & excluding the effect of merger of 50% of Dearness Pension)
 - (b) Dearness Pension, where applicable @ 50% of Basic pension/family pension
 - (c) Dearness Relief up to AICPI (IW) Average index 536 (Base year 1982=100) i.e. 24% of Basic Pension/Family Pension plus @50% of Basic pension / family pension where applicable, on notional basis.
 - (d) Fitment weightage @ 40% of the existing Basic Pension /family pension.
 - (e) Additional weightage @20% of the existing Basic Pension /family pension. (Who retired on or before 01.01.1986).
 - (f) Consolidated Pension (a+b+c+d+e)

Provided the total amount so arrived at is less than Rs.2160/-, the same shall be stepped up to Rs.2160/-.The amount so arrived at will be regarded as consolidated pension /family pension notionally with effect from 01.01.2006 with actual effect from 01.04.2008.

4. The Pension /family pension of existing pre-2006 pensioners / family pensioners (i.e. who retired during the period 01.01.1986 to 31.12.2005) will be consolidated with effect from 01.01.2006 adding together:-

- a) Existing Basic Pension/Family Pension (including Commuted portion & excluding the effect of merger of 50% of Dearness Pension)
- (b) Dearness Pension, where applicable @ 50% of Basic pension/family pension
- (c) Dearness Relief up to AICPI (IW) Average index 536 (Base year 1982=100) i.e. 24% of Basic Pension/Family Pension plus @ 50% of Basic pension/family pension where applicable, on notional basis.
- (d) Fitment weightage @ 40% of the existing Basic Pension /family pension.
- (e) Additional weightage @ 10% of the existing Basic Pension /family pension.
- (f) Consolidated Pension (a+b+c+d+e).

Provided the total amount so arrived at is less than Rs.2160/-, the same shall be stepped up to Rs.2160/-.The amount so arrived at will be regarded as consolidated pension /family pension notionally with effect from 01.01.2006 with actual effect from 01.04.2008.

5 (a) The existing minimum amount of monthly pension /family pension of Rs. 650/- & Rs. 1000/- as laid down in G.O. 322-Edn(U) dated 30.03.2001 & G.O.No 494-Edn(U) dated 18.09.2006 respectively as mentioned has been raised to Rs.2160/-.

(b) The existing maximum monthly pension /family pension of Rs.5600/- and Rs.1680/- respectively as laid down in G.O.No.322-Edn(U) Dated 29th March,2001 has been increased to Rs.22,500/- and Rs.15,000/- respectively.

6 The fixation of pension will be subject to the provision that the revised pension; in no case, shall be lower than 30% of the minimum of the Pay in the Pay Band plus the Grade Pay in the revised Pay Structure corresponding to the pre-revised pay scale from which the Pensioner had retired. (Vide Annexure-VI A).

7. The fixation of family pension will be subject to the provision that the revised family pension, in no case, shall be lower than 20% of the minimum of the Pay in the Pay Band plus the Grade Pay in the revised Pay Structure corresponding to the pre-revised pay scale from which the pensioner had retired.(vide Annexure -VI A)

8. The pensioners / family pensioners who are re-employed / employed are not getting relief on pension in terms of the existing rules/ orders. In their cases, the notional

relief which would have been admissible to them but for their re-employment / employment will be taken into account for consolidation of their pension in terms paragraph 3 & 4 above, as if they were drawing the relief. Their pay on re-employment will be refixed with effect from 01.04.2008 with reference to consolidated pension becoming admissible to them. Relief beyond 01.04.2008 will, however, not be admissible to them during the period of re-employment / employment.

9. The quantum of additional pension / family pension available to the old pensioners / family pensioners shall be increased as indicated in the following table with effect from 01.04.2008 :-

Age of Pensioners / Family Pensioners	Additional quantum of pension
From 80 years to less than 85 years	20% of revised basic pension /family pension
From 85 years to less than 90 years	30% of revised basic pension /family pension
From 90 years to less than 95 years	40% of revised basic pension /family pension
From 95 years to less than 100 years	50% of revised basic pension /family pension
100 years or more	100% of revised basic pension /family pension

ANNEXURE- III

(to Memo No 464(30)-Edn(U) dated 13th August,2010)

Revision of Pension / Family Pension of Pre-2006 Pensioners / Family Pensioners under GPF-cum-Gratuity-cum-Pension

(i.e., who exercised option to come under G.O.No. 85-Edn(U) dated 30.01.2000 & 550-Edn(U) dated 15.09.2005 and retired during the period 01.01.1996 to 31.12.2005)

- 1) The revision of Pension /Family Pension of Pre-2006 i.e. the persons who retired on or before 31.12.2005 and receiving pension /family pension as per G.O.No 85-Edn(U) dated 30.01.2000 and G.O.No.550-Edn(U) dated 15.09.2005 will be made in the following manner as indicated in succeeding paragraphs with effect from 1.04.2008.
- 2) In these orders :-
 - a) "Existing pensioners" or "Existing family pensioners" means pensioners who were drawing /entitled to pension/family pension on 31.12.2005.
 - b) "Existing pension" means the basic pension inclusive of commuted portion, if any; due on 31.12.2005. It covers all classes pension under West Bengal State-Aided Universities (Death-cum-Retirement benefit) Scheme,1999 incorporated in G.O. No. 85-Edn(U) dated 30.01.2000.
 - c) "Existing family pension" means the basic family pension due under West Bengal State-Aided Universities (Death-cum-Retirement benefit) Scheme,1999 incorporated in G.O. No. 85-Edn(U) dated 30.01.2000.
 - d) "Dearness Pension" means dearness relief equal to 50% of the basic pension/family pension.
- 3) The Pension /family pension of existing pre-2005 pensioners / family pensioners (who retired upto 31.12.2005) will be consolidated w.e.f. 01.01.2006 adding together :-
 - a) Existing Basic Pension/Family Pension(inclusive Commuted portion & excluding the effect of merger of 50% of Dearness Pension)
 - b) Dearness Pension, where applicable @ 50% of Basic pension/family pension.
 - c) Dearness Relief upto AICPI (IW).Average index 536 (Base year 1982=100) i.e. 24% of Basic Pension/Family Pension plus @50% of Basic pension/family pension where applicable, on notional basis.
 - d) Fitment weightage @40% of the existing Basic Pension /family pension.
 - e) Consolidated Pension (a+b+c+d)
Provided the total amount so arrived at is less than Rs.3600/-, the same shall be stepped up to Rs.3600/-.The amount so arrived at will be regarded as consolidated

pension /family pension notionally with effect from 01.01.2006 with actual effect from 01.04.2008.

- 4)
- a) The existing minimum amount of monthly pension /family pension of Rs.1300/- as laid down in G.O. No. 85-Edn(U) dated 30.01.2000 has been raised to Rs.3600/-.
 - b) The existing maximum monthly pension /family pension as laid down in G.O. No. as mentioned above has been raised to Rs.37,500/- and Rs.22,500/- respectively.
- 5) The fixation of pension will be subject to the provision that the revised pension in no case, shall be lower than 50% of the minimum of the Pay in the Pay Band plus the Grade Pay in the revised Pay Structure corresponding to the pre-revised pay scale from which the pensioner had retired.(Vide-Annexure-VI B).
- 6) The fixation of family pension will be subject to the provision that the revised family pension in no case, shall be lower than 30% of the minimum of the Pay in the Pay Band plus the Grade Pay in the revised Pay Structure corresponding to the pre-revised pay scale from which the pensioner had retired.(vide Annexure – VI B).
- 7) The pensioners / family pensioners who are reemployed / employed are not getting relief on pension in terms of the existing rules/ orders. In their cases, the notional relief which would have been admissible to them but for their re-employment / employment will be taken into account for consolidation of their pension in terms paragraph 3 & 4 above, as if they were drawing the relief. Their pay on re-employment will be refixed with effect from 01.04.2008 with reference to consolidated pension becoming admissible to them. Relief beyond 01.04.2008 will, however, not be admissible to them during the period of re-employment / employment.
- 8) Additional Pension :-

The quantum of pension / family pension available to the old pensioners / family pensioners shall be increased as indicated in the following table with effect from 01.04.2008 :-

Age of Pensioners / Family Pensioners	Additional quantum of pension
From 80 years to less than 85 years	20% of revised basic pension /family pension
From 85 years to less than 90 years	30% of revised basic pension /family pension
From 90 years to less than 95 years	40% of revised basic pension /family pension
From 95 years to less than 100 years	50% of revised basic pension /family pension
100 years or more	100% of revised basic pension /family pension

ANNEXURE-VI

A. FIXATION TABLE FOR CPF SCHEME

SL. No	Pay Scale w.e.f. 1.1.1986	Pay Scale w.e.f. 1.1.1996	Name of Pay Band	Pay Band w.e.f. 1.1.2006	Corresponding Grade Pay	Pension =30%of sum of PB+GP	Family Pension =20%of sum of PB+GP
1	850-1375	2850-4400	PB-1	5400-18600	1800	2160	2160
2	950-1575	3000-5230	PB-1	5400-18600	2100	2250	2160
3	1030-1840	3325-6325	PB-1	5400-18600	2600	2400	2160
4	1110-2150	3525-7050	PB-1	5400-18600	2900	2490	2160
5	1210-2460	3850-8075	PB-2	7200-25400	3300	3150	2160
6	1300-2835	4125-9700	PB-2	7200-25400	3900	3330	2220
7	1400-3130	4525-10175	PB-2	7200-25400	4100	3390	2260
8	1500-3320	4800-10925	PB-3	9000-28300	4400	4020	2680
9	1550-3530	5000-11325	PB-3	9000-28300	4600	4080	2720
10	2200-4000	8000-13850	PB-3	15600-39100	6000	6480	4320
11		10000-15200	PB-3	15600-39100	7000	6780	4520
13	3700-5700	12000-18300	PB-3	15600-39100	8000	7080	4720
14		12000-18300	PB-4	37000-67000	9000	13800	9200
15	4500-7300	16400-22400	PB-4	37000-67000	10000	14100	9400

B. FIXATION TABLE FOR GPF SCHEME

SL. No	Pay Scale w.e.f. 1.1.1986	Pay Scale w.e.f. 1.1.1996	Name of Pay Band	Pay Band w.e.f. 1.1.2006	Corresponding Grade Pay	Pension = 50% of sum of PB+GP	Family Pension = 30% of sum of PB+GP
1	850-1375	2850-4400	PB-1	5400-18600	1800	3600	3600
2	950-1575	3000-5230	PB-1	5400-18600	2100	3750	3600
3	1030-1840	3325-6325	PB-1	5400-18600	2600	4000	3600
4	1110-2150	3525-7050	PB-1	5400-18600	2900	4150	3600
5	1210-2460	3850-8075	PB-2	7200-25400	3300	5250	3600
6	1300-2835	4125-9700	PB-2	7200-25400	3900	5550	3600
7	1400-3130	4525-10175	PB-2	7200-25400	4100	5650	3600
8	1500-3320	4800-10925	PB-3	9000-28300	4400	5800	4020
9	1550-3530	5000-11325	PB-3	9000-28300	4600	5900	4080
10	2200-4000	8000-13850	PB-3	15600-39100	6000	10800	6480
11		10000-15200	PB-3	15600-39100	7000	11300	6780
13	3700-5700	12000-18300	PB-3	15600-39100	8000	11500	7080
14		12000-18300	PB-4	37000-67000	9000	23000	13800
15	4500-7300	16400-22400	PB-4	37000-67000	10000	23500	14100

Government of West Bengal
Higher Education Department
University Branch

No. 494 - Edn(U)

Date: 26.08.2010

MEMORANDUM

Subject: Grant of Dearness Relief on Revised Pension/ Family Pension to the Pensioners/Family Pensioners of the State Aided Universities with effect from 01.04.2008, 01.06.2008, 01.11.2008, 01.03.2009, 01.04.2009, 01.12.2009 and 01.04.2010 & Medical Allowance from 1.04.2009.

The undersigned is directed to State that consequent upon the revision of Pensionary benefits of the Pensioners/ Family Pensioners of the State-Aided Universities in terms of Memo No. 464(30) -Edn(U) dated 13.08.2010, the Governor has been pleased to decide that relief to the Pensioners/ Family Pensioners of the State Aided Universities shall be paid according to the revised formula as follows -

Period for which Payable	Rate of Dearness Relief
01.04.2008 to 31.05.2008	2%
01.06.2008 to 31.10.2008	6%
01.11.2008 to 28.02.2009	9%
01.03.2009 to 31.03.2009	12%
01.04.2009 to 30.11.2009	16%
01.12.2009 to 31.03.2010	22%
01.04.2010 onwards	27%

For the purpose of this order -

- i) Pension/ ex-gratia pension/ family pension/ ad-hoc family pension/ ex-gratia family pension/ extraordinary pension in respect of an employee who retired or died prior to the 1st day of January, 2006, means the consolidated pension and consolidated family pension, as the case may be, effective from 01.04.2008

and

in case of a pensioner who retired from service on or after the 1st day of January, 2006 or where family pension sanctioned for the first time on or after the 1st day of January, 2006, pension/ family pension means basic pension/ family pension, as the case may be, in terms of this Department Memo no. 464(30) -Edn(U) dt. 13.08.2010.

- ii) Payment of relief involving a fraction of a rupee shall be rounded off to the next higher rupee.
- iii) Other provisions governing grant of relief to pensioners/ family pensioners not mentioned in this order, such as regulation of relief during re-employment, regulation of relief where more than one pension is drawn, etc. will remain unchanged.
2. The pensioners/ family pensioners of the State Aided Universities shall be entitled to get Medical Relief @ Rs. 300/- per month with effect from 01.04.2009.
3. This order issues in concurrence with Finance Department U.O. No. 567-F(Pen) Dt. 02.08.2010.
4. The Accountant General, West Bengal is being informed.

Sd/- S.C. Tewary
Principal Secretary
the Government of West Bengal

REGISTERED/BY SPECIAL MESSENGER
OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA – 700 001.

Circular No. Pen. Co-ordn./212/Vol-II/224

Date :- 02-02-2012


(Under Special Seal)

1. The General Manager/Manager of all concerned Link Branches of Public Sector Banks in Kolkata.
2. All Accountants General. -do-
3. Pay & Accounts Officer, No. V, Tis Hazari, New Delhi. -do-
4. Director, Directorate of Accounts and Treasuries, Govt. of Pondicherry, Pondicherry. -do-
5. Director, Directorate of Accounts, Pension Section, Panaji, Goa. -do-
6. P. A. O., Andaman , Andaman & Nicobar Island, Port Blair. -do-
7. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal-1. -do-
8. Secretary, Finance Department, Govt. of Sikkim, Gangtok, Sikkim. -do-
9. Controller of Accounts, O/o the Pr. Chief Controller of Accounts, Akbar Bhawan, Chanakya Puri, Ministry of External Affairs, New Delhi-110021. -do-
10. Director of Audit & Pension, Govt. of Arunachal Pradesh, Naharlagun. -do-
11. Director of Treasuries and Accounts, Govt. of West Bengal, New India Assurance Building, 3rd Floor, 4, Lyons Range, Kolkata-1 for information.
12. Special Secy. to the Govt. of West Bengal, Finance Deptt, (Audit Branch), Writers' Buildings, Kolkata-1.
13. All Treasuries in West Bengal.
14. P.A.O., Office Premises of the Resident Commissioner, West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi-110 001.
15. All Branch Officers in Pension Group of this office.
16. All Asstt. Accounts Officers/Section Officers in Pension Group of this office.
17. Branch Officer-in-charge of Legal Cell, T. I. Party, AM-I, I.T. Security Cell and O & M Section of this office.
18. P.A. to D.A.G. (Pension).
19. I.A.O. / PAO, Cash
20. A.A.O./PRD, A.A.O./EDP.

Subject: - Guidelines for settlement of claims under revised rate list and facilities to avail medical treatment in non-empanelled private hospital/nursing home.

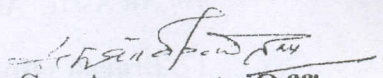
It is informed that Govt. of West Bengal, Finance Department, Audit Branch, Medical Cell in their Notification No796-F (MED) & Memorandum No.797-F (MED) both dated 31/1/2011 (copies enclosed) have sanctioned revised rates for specialized medical treatment in connection with the medical attendance and treatment under the Health Scheme and issue guidelines for settlement of the claims under West Bengal Health Scheme 2008.

It is also informed that henceforth for enrollment and settlement of claims under Health Scheme, revised form (copies enclosed) are required to be used in terms of Memo No. 6953-F (MED) dated 11/7/2008.

Besides, Govt. of West Bengal, Finance Department, Audit Branch, Medical Cell in their Notification No10539-F(MED) dated 21/11/2011(copy enclosed) has extended the facility for availing indoor medical treatment facilities in any non-empanelled private hospital/nursing home subject to furnishing Essentiality Certificate in **Form-IV₃** and submission of application for reimbursement of the costs following Para 11 of Memo No.3475-F dated 11/5/2009 by the Govt. pensioners, who are enrolled under West Bengal Health Scheme, 2008.

All Pension Disbursing Officers are, therefore requested to display the fact on the Notice Board so that the State Govt. pensioners may avail the benefit of the Scheme.

Encl :- As stated.


Sr. Accounts Officer
(Pen. Co-ordn.)

Government of West Bengal
Finance Department
Audit Branch
Medical Cell

No. 10539-F (MED)

Dt. 21-11-2011

Notification

At present the State Government employees/ Government pensioners who are enrolled under the West Bengal Health Scheme, 2008 are entitled to the reimbursement of the cost of medical attendance and treatment including their family members in recognised hospitals/ nursing homes under the Health Scheme. The Government has been considering from some times past to allow such Government employees/ Government pensioners to avail medical treatment facilities in non-empanelled private hospitals/ nursing homes also. Accordingly, the Governor is pleased to order that the State Government employees and Government pensioners who are enrolled under the West Bengal Health Scheme, 2008 may avail the indoor medical treatment facilities in any non-empanelled private hospital/ nursing home. Reimbursement of the cost of such indoor medical treatment will be made under the Health Scheme in the following manner:-

1.(a) Cost up to 80% of the West Bengal Health Scheme approved rates may be reimbursed for the indoor medical treatment, if availed in a non-empanelled private hospital/ nursing home with bed capacity more than 80 (eighty).

(b) For indoor medical treatment in a non-empanelled private hospital/ nursing home with bed capacity 80 (eighty) or less, costs up to 60% of the West Bengal Health Scheme approved rates may be reimbursed.

2. No O.P.D. treatment cost will be reimbursed.

3. No advance will be sanctioned for medical treatment in non-empanelled private hospital/ nursing home.

4. The Sanctioning Authorities under Clause-13 of the West Bengal Health Scheme will settle the claims.

5.(a) The State Government employees will furnish Essentiality Certificate in Form-D₃ and apply for reimbursement of the costs following Clause-12 of the Health Scheme.

(b) The Government pensioners will furnish Essentiality Certificate in Form-IV₃ and apply for reimbursement of the costs following Para-11 of the Memo No. 3475-F, dt. 11-05-2009.

By order of the Governor,

Sd/-
(C.M. Bachhawat)

Principal Secretary to the
Government of West Bengal

Per. Co ordn.
No. FD/ 21
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Dt. 21-11-2011

No. 10539/1 (500) – F (MED)

Copy forwarded for information and necessary action to:-

112003 2862

01. The Accountant General (A&E), West Bengal.
Treasury Buildings, Kolkata- 700001.
02. The Principal Accountant General (Audit), West Bengal.
Treasury Buildings, Kolkata- 700001.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,
81/2/2, Phears Lane, Kolkata- 700012.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,
P.-J. Hyde Lane, Jawahar Building, Kolkata- 700073.
05. The Accounts Officer, West Bengal Secretariat,
Writers' Buildings, Kolkata- 700001.
06. The Accounts Officer, West Bengal Secretariat,
Bikash Bhawan, Salt Lake, Kolkata- 700091.
07. The Additional Chief Secretary/ Principal Secretary/ Secretary, _____
08. The Sub-Divisional Officer, _____
09. The District Magistrate/ Judge, _____
10. The Treasury Officer, _____
11. The _____ Department/ Directorate.
12. The Commissioner, _____
13. The Principal, Industrial Training Institute, _____
14. The Superintendent of Police, _____
15. The Superintending Engineer/ Ex. Engineer, _____
16. Hospital _____
17. The Secretary, Public Service Commission, 161A, S.F. Mukherjee Road, Kolkata-
700026.
18. Director of Treasuries & Accounts, West Bengal, New India Assurance Buildings, 4,
Lyons Range, Kolkata- 1.
19. The Registrar General, Calcutta High Court.
20. The Secretary, Integrated Hospital Management Cell, Health & Family Welfare
Department, Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
21. P. A. to Additional Chief Secretary, Health & Family Welfare Department,
Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
22. _____ Branch/ Group of Finance Department, Government of West Bengal.

Joint Secretary,
Finance Department

(4)

HW-404424
28/8/2011

Government of West Bengal
Finance Department
Audit Branch
Medical Cell

No. 796-F (MED)

dt. 31-01-2011

Notification

The West Bengal Health Scheme, 2008 as promulgated under the Finance Department's notification no. 7287-F dt. 19-09-2008 took effect from 01-06-2009. The rate list for the West Bengal Health Scheme, 2008 was approved under notification no. 3473-F, dt. 11-05-2009. While implementing the Scheme, it is increasingly coming to notice that the present rate list is not an exhaustive and adequate one. Therefore, the Government from some time past has been considering for revision of the said list. Now, the Governor, after careful consideration of the entire rate list, is pleased to approve revised rates for specialized medical treatment/ services, procedures and investigations with detailed guidelines in connection with the medical attendance and treatment under the Health Scheme (Annexure-I).

2. The revised rates are applicable to the recognized hospitals/ diagnostic centres in the following manner:-

- (a) Class 1 Service Provider- Full rates
- (b) Class 2 Service Provider- 80% of full rates
- (c) Class 3 Service Provider- 70% of full rates

Recognised Private hospital/ diagnostic centres have to enter into an agreement with the WBHS Authority for providing services at their notified rates or scheduled rates approved by the Government, whichever is less. The beneficiaries will be charged from the scheduled rates according to the Class of Service provider as detailed hereinabove.

The revised rates may be applicable to the recognized private hospitals/ diagnostic centres which are already rendering services to the beneficiaries under the Health Scheme on the basis of Memoranda of Agreement (MOA) subject to the condition that the Health Care Organisation authorities agree to accept the rates, terms and conditions, and guidelines fully. A declaration to the effect of acceptance of the revised rate list is to be furnished. The revised rate will be effective from the date of signing of the declaration. Prior to that all the cases will be governed by the rates notified under no. 3473-F dt. 11.05.2009.

3. APPROVED PACKAGE RATES

(A) Package rate is defined as lump sum cost of inpatient treatment/day care. This includes all charges pertaining to a particular treatment / procedure including:

- i. Registration charges,
- ii. Admission charges,
- iii. Accommodation charges including diet for the patient,

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- iv. Operation charges,
- v. Injection charges,
- vi. Dressing charges,
- vii. All Doctor/consultant visit charges,
- viii. ICU/CCU charges,
- ix. Monitoring charges,
- x. Transfusion charges,
- xi. Anaesthesia charges,
- xii. Operation theatre charges,
- xiii. Procedural charges/surgeon's fee,
- xiv. Cost of all surgical disposables and all sundries used during hospitalization,
- xv. Cost of all medicines,
- xvi. Oxygen charges,
- xvii. All related routine and essential investigations regarding fitness of surgery prior to admission and also after surgery,
- xviii. Nursing Care and charges for its services,
- xix. Physiotherapy charges etc. from the time of admission to time of discharge. The above list is an illustrative one only.

The package rate, however, does not include expenses on:
 (i) telephone, (ii) tonics, (iii) cosmetics & toiletries.

(B) (i) The package rate quoted for a particular procedure is inclusive of all sub-procedures and all related procedures to complete the treatment.
 As an illustration, for TURP, the procedures such as urethral Catheterization, Cystoscopy, etc. should not be billed separately as they are all part of the Procedure i.e. TURP.

(ii) Cost of implants/ prosthesis/ grafts will be charged in full separately in addition to package charge, as per the approved ceiling rates for implants or as per actuals whichever is less. Where there is no Health Scheme prescribed ceiling rate actual rates will be charged.

(iii) Every surgical case should be done on package rate. Where there is no package rate for a particular surgical procedure the same should be done on identical procedure "package rate".

Permission of the West Bengal Health Scheme Authority under the Finance Department is to be obtained by the Health Care Organisation if any surgery is not possible following the above guideline.

(iv) Treatment charges of non-surgical cases may be calculated adding bed rent, doctor's fees, investigation charges, cost of medicines, special nursing charges, aids, etc.

(v) No additional amount shall be allowed over and above the approved rates. If there is no West Bengal Health Scheme, 2008 approved rate for a particular

Investigation etc. the matter is to be brought to the notice of the West Bengal Health Scheme Authority for fixation of rate.

(vi) If one or more minor procedures form part of a major treatment procedure, then approved package charges would be permissible for major procedure only and 60% of charges for minor procedures.

(C) The package rates of Indoor treatment are of following duration of hospitalization -

- i. 12 days for specialized Surgeries,
- ii. 7 - 8 days for other major surgeries,
- iii. 3-4 days for Laparoscopic/ Endoscopic Surgeries/ normal deliveries,
- iv. 1 day for day care / minor (OPD) surgeries,

Package starts from the previous day of surgery.

(D) However, if a beneficiary has to stay in the hospital for his/ her recovery for a period more than the period covered in package rate, in exceptional cases, supported by relevant medical records and certified as such by hospital, the additional charges shall be limited to accommodation charges as per entitlement, investigation charges at approved rates, and doctors visit charges (not more than 2 visits per day by specialists/ consultants) and cost of medicines for additional stay.

(E) No additional charge on account of extended period of any stay shall be allowed if extension is due to improper procedure or infection as consequences of surgical procedure done and not justified.

Notes:-

- (a) **Room rent** is applicable only for treatment procedures for which there is no West Bengal Health Scheme, 2008 approved Package rate. Room rent will include charges for occupation of bed, diet for the patient, charges for water and electricity supply, sterilization, linen charges, nursing charges and routine up keeping.
- (b) During the treatment in ICCU/ ICU/ ITU/ HDU/ Step Down Unit, etc. no separate room rent will be admissible.
- (c) **Private Ward** is defined as a hospital room where single patient is accommodated and which has a attached toilet (lavatory and bath). The room should have furnishings like wardrobe, bedside table as well as bed for attendant and other necessary furnishings. The room has to be air-conditioned.
- (d) **Semi-private Ward** is defined as a hospital room where two patients are accommodated and which has attached toilet facilities and necessary furnishings. The room has to be air-conditioned.
- (e) **General Ward** is defined as a hall that accommodates up to ten patients.
- (f) **Day Care/ Minor (OPD) Surgery** is defined as treatment procedure where staying in a hospital is necessary for a minimum period of four hours and where surgeries are done using Anaesthesia.

- (g) **Specialist** is defined as a medical practitioner with Post Graduate degree holder in the Speciality. (DGO, Dip. Card, DCh, Fellowship & Membership are not degrees.)
- (h) **Superspecialist** is defined as a medical practitioner holding DM or MCh specialisation.
- (i) **Specialised Surgery** is defined as surgery done by MCh qualified surgeons.

4. A hospital empanelled under the West Bengal Health Scheme, 2008, whose normal rates for treatment procedures/ investigations are lower than the Health Scheme prescribed rates shall charge as per the rates charged by them for that procedures/ investigations for non-Health Scheme beneficiary and will furnish a certificate to the effect that rates charged from Health Scheme beneficiaries are not more than the rates charged by them from non-Health Scheme patients.

5. The beneficiary shall have the option of availing specific treatment/ investigation from any of the empanelled hospitals of his/her choice provided the hospital is empanelled for that treatment procedures/ investigations.

6. In emergency, the hospital shall not refuse admission or demand any advance payment from the beneficiary or his family member and shall provide treatment facilities to the patient under the Health Scheme on production of a valid card issued by the competent authority under the Scheme. The final bill shall be settled and paid by the patient or family members prior to discharge.

7. The beneficiary shall pay the costs of medical treatment to the recognised hospital/ nursing home prior to discharge. But in the case of death of a Government employee/ pensioner, enrolled under the Health Scheme, while receiving indoor treatment in a recognised private hospital/ nursing home, if the hospital dues remain unsettled, the hospital authority may send the bills with necessary treatment papers to the concerned office for clearance of the dues.

8. Human Organ Transplantation, Cochlear implant Surgery are to be done with the permission of the West Bengal Health Scheme Authority under the Finance Department.

9. Implantation of Dual-Chamber Pacemaker, more than two Stents, more than one Drug-Eluting Stents, AICD, CRT with AICD, DBS implants, Intra-thecal Pumps, Spinal Cord Stimulators, costly devices like digital hearing aid, etc. are to be done with the permission of the West Bengal Health Scheme Authority.

10. Treatment of new-born baby is chargeable separately in addition to the delivery charges for mother. A baby is entitled to the treatment facilities under the Health Scheme for six months on the basis of Identity Card of parents within which a separate card is to be obtained for the baby.

11. Normally, medical treatment in higher category of accommodation than the entitled category shall not be permissible. However, in case of emergency when entitled category accommodation is not available, admission in the immediate higher category may be allowed till the entitled category accommodation becomes available. However, if a beneficiary insists treatment in a higher category ward than what the beneficiary is entitled to, the expenditure over and above the entitlement shall be borne by the beneficiary and it shall be shown separately in the bill.

12. Except room rent/ bed rent, charges for procedures/ investigations/ implants are same for private, semi-private and general ward categories.

13. No charge for sterilization over and above the room rent/ bed rent is admissible.

14. The Health Care Organisation shall submit all the medical records to the beneficiary without requiring any additional payment.

15. For non-package treatment, permission of the West Bengal Health Scheme Authority is to be taken by the recognised Private Hospital/ Nursing Home whenever the cost of treatment exceeds Rs. 2.5 Lac.

Where, in the opinion of the attending physician, prognosis of a case is limited or nil, if a patient under the Health Scheme is kept in a recognised hospital/ nursing home for indefinite period, no expenses other than bed rent is admissible.

16. Estimate

- (a) For surgical cases estimate should be furnished by the recognised Hospitals following package rates. Where exact package rate is not available, estimate should be furnished following identical package rates. Doctor's note/ prescription should be furnished along with the estimate.
- (b) If treatment is not possible on 'Package', estimate should be prepared for a period of 15 days calculating item-wise probable expenditure e.g. room rent, investigation charges, doctor's fees, cost of medicines, procedure charges etc. Doctor's note/ prescription should be furnished along with the estimate. A revised estimate may be furnished after 15 days for cases requiring longer stay.
- (c) Costs of implants may be shown separately where the same is not included in the approved package rate.
- (d) Code no. of packages, major investigations, etc. should be furnished in the estimate.

17. The revised rate list has been prepared in active consultation with the Health and Family Welfare Department, Government of West Bengal. It shall continue to be valid w.e.f. 01-02-2011 till the same is revised by the Finance Department through a subsequent order.

By order of the Governor,

Sd/-

(S.K. Chattopadhyay)

Officer on Special Duty and Ex-officio
Special Secretary to the Government of West Bengal

N.B. The approved revised rate list (Annexure-I) will be available in the official website of the Finance Department, Government of West Bengal:-
www.wbfin.nic.in link WB Health Scheme 2008.

1103 EOB/1253

AM I
(E/2)

No. 796/1 (500) - F (MED)

Kolkata, the 31st January, 2011

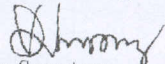
Copy forwarded for information and necessary action to:-

01. The Accountant General (A&E), West Bengal,
Treasury Buildings, Kolkata- 700001.
02. The Principal Accountant General (Audit), West Bengal,
Treasury Buildings, Kolkata- 700001.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,
81/2/2, Phears Lane, Kolkata- 700012.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,
P-1, Hyde Lane, Jawahar Building, Kolkata- 700073.
05. The Accounts Officer, West Bengal Secretariat,
Writers' Buildings, Kolkata- 700001.
06. The Accounts Officer, West Bengal Secretariat,
Bikash Bhawan, Salt Lake, Kolkata- 700091.
07. The Additional Chief Secretary/ Principal Secretary/ Secretary, _____
08. The Sub-Divisional Officer, _____
09. The District Magistrate/ Judge, _____
10. The Treasury Officer, _____
11. The _____ Department/ Directorate.
12. The Commissioner, _____
13. The Principal, Industrial Training Institute, _____
14. The Superintendent of Police, _____
15. The Superintending Engineer/ Ex. Engineer, _____
16. _____ Hospital.

সহকারী কল (অর্থ ও হিসাব)
Accountant General (A & E)
23 FEB 2011
West Bengal Secretariat
Writers' Buildings, Kolkata

The revised rates may be applicable to the recognized private hospitals/ diagnostic centres which are already rendering services to the beneficiaries under the Health Scheme on the basis of Memoranda of Agreement (MOA) subject to the condition that the Health Care Organisation authorities agree to accept the rates, terms and conditions, and guidelines fully. A declaration to the effect of acceptance of the revised rate list is to be furnished. The revised rate will be effective from the date of signing of the declaration. Prior to that all the cases will be governed by the rates notified under no. 3473-F dt. 11.05.2009.

17. The Secretary, Public Service Commission, 161A, S.P. Mukherjee Road, Kolkata- 700026.
18. Director of Treasuries & Accounts, West Bengal, New India Assurance Buildings, 4, Lyons Range, Kolkata- 1.
19. The Registrar General, Calcutta High Court.
20. The Secretary, Integrated Hospital Management Cell, Health & Family Welfare Department, Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
21. P. A. to Additional Chief Secretary, Health & Family Welfare Department, Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
22. _____ Branch/ Group of Finance Department, Government of West Bengal.


Deputy Secretary
to the Government of West Bengal
Finance Department

Government of West Bengal
Finance Department
Audit Branch
Medical Cell

31.01.2011
dt. 28/1/2011

dt. 31-01-2011

No. 797-F (MED)

Memorandum

In partial modification of the memorandum no. 3474-F dt. 11-05-2009 the Governor is pleased to publish the following guidelines for settlement of claims under the West Bengal Health Scheme, 2008:-

2. For surgical cases reimbursable amount should be calculated following Package rates. Where there is no Package rate for a particular procedure, reimbursement may be made following Package rate of identical procedure.

3. For non-surgical cases, reimbursable amount may be calculated adding charges for doctor's visit, bed, investigations, medicines, consumables etc. as per approved rates.

4. Treatment charges for new-born baby are separately reimbursable in addition to delivery charges of the mother. Baby is entitled to get treatment on the basis of identity card of parents up to six months of age. A separate identity card under the Health Scheme should be obtained within that period.

5. Costs of implants/ prostheses are reimbursable as per the approved rates or as per actuals whichever is less. Where there is no approved ceiling rate, actual cost may be reimbursed.

6. If one or more procedures form part of a major treatment procedure, then full package charge would be permissible for the major procedure only and 60% of charge for minor procedures.

7. If any Government employee/ pensioner or beneficiary is admitted in a recognized hospital on emergency basis, cost of medical attendance and treatment before the 'Package period' may be reimbursed adding bed rent, investigation charges, cost of medicines, doctor's visit, consumables etc.

8. 'Package' starts from the previous day of surgery and during 'Package period' bed rent, doctor's fees, investigations, medicine charges, etc., are not reimbursable.

9. Duration of indoor treatment under Package has been mentioned in Annexure-I of the notification no. 796-F (MED) dt. 31.01.2011. No additional charge on account of extended period of stay shall be reimbursable if that extension is due to infection or due to any improper procedure and is not justified. The Sanctioning Authorities should carefully examine such cases on the basis of doctor's note.

10. Charges for MRI, CT Scan, Endoscopy, Colonoscopy, Ultrasonography, ERCP, Sigmoidoscopy are reimbursable for any disease on the basis of OPD prescription of any recognized hospital. Investigations done in Joint Venture diagnostic centres situated in the Government hospital campuses are reimbursable under the Health Scheme if otherwise admissible.

11. Cost of artificial appliances e.g. dentures, spectacles, contact lens, etc. are not reimbursable.

12. Ambulance charge is not reimbursable.

13. Charges for administering injection/ wound dressing/ Physiotherapy at residence are not reimbursable.

14. Prior permission of the West Bengal Health Scheme Authority will be required for Human Organ Transplantation, Cochlear implant Surgery; implantation of Dual-Chamber Pacemaker, more than two Stents, more than one Drug-Eluting Stents, AICD, CRT with AICD, Neuro implants, viz. Deep Brain Stimulator Implants, Intra-thecal Pumps, Spinal Cord Stimulators; costly devices like digital hearing aid, etc. and for treatment in a Speciality hospital outside the State.

NO P1
12/3
may be done if needed

10/1/11
A. K. / A.M. - I
12/3, 12/3

(11)

15. Under Clause 2(5) of the Health Scheme an employee has liberty to opt out of the Scheme. As there is no provision for re-enrolment under the Scheme such opt out employee/ pensioner will not get re-entry in the Scheme.

16. Where there is no approved rate of a procedure/ investigation, actual cost may be reimbursed for medical treatment done in a recognized Hospital/ Nursing Home up to 31.01.2011.

17. In the case of death of a Government employee/ pensioner if hospital dues remain unsettled, the hospital authority may send bills to the concerned office. The office shall take necessary steps for payment of the hospital dues.

18. Each and every office shall examine and settle the cases under the West Bengal Health Scheme, 2008 on top priority basis. Any over-billing and unnecessary procedures, if done, should be brought to the notice of the Health Care Organisations within 15 days. For any clarification on a particular case, reference should be made to the Medical Cell, Finance Department within 30 days of discharge from the recognized Hospital/ Nursing Home.

19. Diagnostic centres have entered into agreement under the West Bengal Health Scheme, 2008 for rendering diagnostic facilities only. Reimbursement of the costs of treatment prescribed by any doctor of Polyclinic run by diagnostic centres or any private doctor is not admissible under the Health Scheme.

20. Extra charges for collecting sample for diagnostic investigations are not reimbursable.

21. Beneficiaries under the Health Scheme may avail treatment facilities at any recognized Hospital/ Nursing Home/ Diagnostic Centre at his/ her choice within the State.

22. 'Medical record' charge is not reimbursable.

23. No reimbursement shall be allowed for treatment/ services taken from non-recognized private hospital/ nursing home/ diagnostic centre except in the following cases:-

- (a) Accidental injury,
- (b) Acute Appendicitis operation on emergency basis,
- (c) Delivery on emergency basis,
- (d) Haemodialysis [Rs. 900/- (i.e. 60% of Rs. 1,500/-) per dialysis or actual cost whichever is less],
- (e) Removal of foreign body on emergency basis

Costs up to 60% of the approved rates may be reimbursed if medical treatment is done in a non-recognized private hospitals/ nursing homes/ diagnostic centres in the above cases subject to fulfilment of the following terms and conditions:-

(i) The treatment shall be availed only from private hospitals or nursing homes having valid Clinical Establishment licence.

(ii) The treatment shall be availed for emergency conditions only and this shall be certified by the treating doctor in a specific form.

(iii) The reimbursement for such treatment availed shall be sanctioned by the Principal Secretary of the Department to which the beneficiary belongs with prior approval of the West Bengal Health Scheme Authority.

(iv) No advance shall be available.

By order of the Governor,

Sd/-

(S.K. Chattopadhyay)

Officer on Special Duty and Ex-officio
Special Secretary to the Government of West Bengal

Government of West Bengal
Finance Department
Audit Branch
Medical Cell

No. 6953-F (MED)

Dt. 11-07-2011

Memorandum

In the process of implementation of the West Bengal Health Scheme, 2008 the Government from some time past was considering for amendment of Forms regarding enrolment under the Health Scheme and settlement of claims. Accordingly, the Governor is pleased to publish the following amended Forms under the West Bengal Health Scheme, 2008 and guidelines for settlement of claims.

2. Under Clause-7 (1) of the West Bengal Health Scheme, 2008, costs of OPD treatment of ten listed diseases are reimbursable. Reimbursement of the cost of medical treatment of such diseases may be allowed when the attending physician of recognized hospital clearly certifies that the beneficiary was/ has been suffering from any of the listed diseases of Clause-7(1) of the Health Scheme. Essentiality Certificate for treatment under Clause-7 (1) of the Health Scheme should be furnished in Form-'D₁'/ Form-'IV₁'.

Cases relating to Clause-6, Clause-7 (2) or Clause-9 of the Health Scheme may be settled following provisions of those Clauses. Essentiality Certificates for those cases should be furnished in Form-'D₂'/ Form-'IV₂'.

3. Revised terms and conditions for rendering services under the Health Scheme and revised rate list have been published under the notification no. 796-F (MED), dated 31-01-2011. Guidelines for settlement of claims along with list of inadmissible items have also been published under the memo nos. 797-F (MED), dated 31-01-2011 and 6586-F (MED), dated 29-06-2011 respectively.

Accordingly, all claims should be settled strictly following the provisions of the Health Scheme, guidelines and rate list.

4. For enrolment and settlement of claims under the Health Scheme, henceforth, revised Forms shall be used (attached herewith).

5. Health Scheme with amendments, revised rate list, list of empanelled and recognized Health Care Organisations, Forms, Guidelines and related Government Orders, Memorandum of Agreement with the Health Care Organisations may be available in the official website of the Finance Department www.wbfin.nic.in - West Bengal Health Scheme, 2008

Sd/- S.K. Chattopadhyay

Officer on Special Duty and
Ex-officio Special Secretary
to the Government of West Bengal

Feb/13
26.6.11

Pen. Co-ordinator Ken Custodian cell

Dt. 11-07-2011

Copy forwarded for information and necessary action to:-

1108 003335

01. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata- 700001.
02. The Principal Accountant General (Audit), West Bengal, Treasury Buildings, Kolkata- 700001.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata- 700012.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-I, Hyde Lane, Jawahar Building, Kolkata- 700073.
05. The Accounts Officer, West Bengal Secretariat, Writers' Buildings, Kolkata- 700001.
06. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata- 700091.
07. The Additional Chief Secretary/ Principal Secretary/ Secretary, _____
08. The Sub-Divisional Officer, _____
09. The District Magistrate/ Judge, _____
10. The Treasury Officer, _____
11. The _____ Department/ Directorate.
12. The Commissioner, _____
13. The Principal, Industrial Training Institute, _____
14. The Superintendent of Police, _____
15. The Superintending Engineer/ Ex. Engineer, _____
16. _____ Hospital
17. The Secretary, Public Service Commission, 161A, S.P. Mukherjee Road, Kolkata- 700026.
18. Director of Treasuries & Accounts, West Bengal, New India Assurance Buildings, 4, Lyons Range, Kolkata- 1.
19. The Registrar General, Calcutta High Court.
20. The Secretary, Integrated Hospital Management Cell, Health & Family Welfare Department, Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
21. P. A. to Additional Chief Secretary, Health & Family Welfare Department, Swasthya Bhavan, Sector-V, GN-29, Salt Lake, Kolkata-700091.
22. _____ Branch/ Group of Finance Department, Government of West Bengal.

RECEIVED
 P. A. G. (A&E), West Bengal
 22 AUG 2011

29/8

Pen. Co-ordinator
26.9.11

J. J. Din
 Assistant Secretary to the
 Government of West Bengal
 Finance Department

NS
02/16/11

FORM I

Application for enrolment

[See sub-para (iv) of para-4 of memo no. 3475 F dt. 11.05.09.]

To The..... (Pension Sanctioning Authority)

Dear Sir,

I, along with my dependent family members whose particulars are given below at Sl. No. 12 may please be enrolled under the West Bengal Health Scheme, 2008 with effect from 1st day of(month).....(year).

I family pensioner along with dependent family members of my late husband/ wife, Ex-Govt. employee at Sl. No. 12 may be enrolled under the West Bengal Health Scheme, 2008 w.e.f. 1st day of(month).....(year).

(* Strike out whichever is not applicable)

My particulars are given below

1. Name of the Ex-Govt. Employee :
2. Residential Address :
3. Date of Retirement/Death :
4. Department/ Office where rendered services :
5. Last Pay (Band Pay+ Grade Pay) drawn before retirement/ death :
6. Basic Pension(before commutation) :
7. Pension Payment Order No. :
8. Name of Treasury with address (In case of Pensioners residing in the districts) :
9. Name of Bank with account no. and address (In case of Pensioners residing in Kolkata) :
10. Whether a beneficiary of the Health Scheme during service period :
11. Identification no. under the Health Scheme during service period before retirement/ death :
12. Details of Family :

Sl. No.	Name	Date of birth/Age	Relationship	Monthly income, if any
1.				
2.				
3.				
4.				
5.				

I do hereby declare that upon enrolment under the above scheme I shall forgo the regular medical relief drawn by me as part of pensionary benefits. I further declare that I shall abide by the provisions of the West Bengal Health Scheme, 2008 as may be in force from time to time.

Signature of the Applicant

FORM II
Certificate of enrolment

[See sub-para (v) of para-4 of memo no. 3475 F dt. 11.05.09.]

Certified that Shri/ Smt _____, Ex
_____ who was attached to
_____ (office) under
_____ Department has been enrolled under the West
Bengal Health Scheme, 2008, with effect from 1st day of _____ (Month),
_____ (Year)/

Certified that Shri/ Smt _____, family pensioner has been
enrolled under the West Bengal Health Scheme, 2008, with effect from 1st day of
_____ (Month), _____ (Year)

(* Strike out whichever is not applicable)

The particulars of the Ex-Govt. employee and members of family as defined in
para 3(v) of memo no. 3475-F dt.11.05.09 read with memo no. 7071-F, dt. 20.07.09 are
as follows:-

13. Name of the Ex-Govt. Employee :

14. Residential Address :

15. Date of Retirement/ Death :

16. Department/ Office where rendered
services :

17. Last Pay (Band Pay+ Grade Pay) drawn
before retirement/ death :

18. Basic Pension (before commutation) :

19. Pension Payment Order No. :

20. Name of Treasury and Bank with
address from where pension is drawn :

(In case of Pensioners residing in the
districts)

21. Name of Bank with account no. _____
and address _____ :

(In case of Pensioners residing in Kolkata)

22. Identification no. under the Health _____ :

Scheme during service period

before retirement/ death

23. Details of Family _____ :

Sl. No.	Name	Date of birth/Age	Relationship	Monthly income, if any
1.				
2.				
3.				
4.				
5.				

Signature of the Pension Sanctioning Authority

Copy forwarded for information and necessary action to:

1. Shri/ Smt _____ (Ex. _____ / family pensioner)

2. The Treasury Officer _____ Treasury _____ (address).

He is requested to discontinue the drawal of regular medical relief in respect of Shri/ Smt _____ with effect from 1st day of _____ (Month), _____ (Year).

3. The Branch Manager, _____ Bank _____ (address).

4. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata-700001.

5. Medical Cell, Finance (Audit) Department, Writers' Buildings, Kolkata- 1.

FORM III

Application Form for settlement of claim for reimbursement.

(See sub-para (f) of para 11 of memo no. 3475 F dt. 11.05.09.)

(To be filled in by the applicant)

1. Identification No. :
2. Full name of Govt. Pensioner / Family Pensioner :
(in Block letters)
3. Full Address:
 - (i) Office (from where retired)/ :
Pension Sanctioning Authority
 - (ii) Present Residence :
4. Enrolment under the Health Scheme w.e.f. :
5. Last Pay Drawn (Band Pay + Grade Pay)/ Basic Pension :
6. Medical treatment done : Self or beneficiary
7. Name of the beneficiary & relationship with
the Ex-Govt. employee :
8. Accommodation Category (Put tick mark) : Private/Semi-Private/General Ward
9. Name of the Hospital with address & code no.
 - (i) OPD treatment :
 - (ii) Indoor treatment/ Day Care :
10. Period of O.P.D. treatment :
11. Period of indoor treatment :

12. Disease :

13. Total amount claimed – :

(i) OPD treatment :

(ii) Indoor treatment :

14. Details of permission :

(i) For treatment in Speciality Hospital outside the State :

(ii) For human organ transplantation/ ICD/ CRT/ Dual Chamber Pacemaker/ more than two drug eluting stents, etc. :

15. Details of Medical advance, if any

(only for treatment in Govt. Hospital)

(i) Amount sanctioned :

(ii) Order no. and date :

(iii) Sanctioning Authority :

(iv) D.D.O. :

Declaration

I hereby declare that the statements made in the application are true to the best of my knowledge and belief and the person for whom medical expenses were incurred is wholly dependent on me. I am a beneficiary of the West Bengal Health Scheme, 2008, and card issued under the scheme was valid at the time of treatment. I agree for the reimbursement as is admissible under the rules.

Date:

*Signature of Govt. Pensioner /
Family Pensioner*

FORM "IV,"
Essentiality Certificate-cum-Statement of Expenditure Certified by Treating Specialist
for OPD Treatment

[See sub-para (ii) of para 11 of the memo no. 3475 F dt. 11.05.09.
and clause-7 (1) of the Health Scheme]

1. Name of the Govt. pensioner/ family pensioner with identification No. :
2. Name & address of Office of the Ex-Govt. employee/ Govt. Pensioner/ Pension Sanctioning Authority :
3. Name of the patient, relationship with Ex-Govt. employee & identification No. :
4. Details of expenditure:
 - (I) Name of the diagnosed disease (vide list enclosed) :
 - (II) Name & Code No. of the empanelled/ recognised Hospital :
 - (III) Period of OPD treatment :
 - (IV) Total No. of original bills & vouchers :

<u>Sl. No.</u>	<u>Description of items</u>	<u>Amount Claimed</u>	<u>Amount admissible (for official use)</u>
(a)	Consultation fees (indicate total no. of consultations)		
(b)	Laboratory charges (give Break-up in a separate annexure with code no.)		
(c)	Radiological investigations (attach separate list, if required, with code no.)		
(d)	Medicines (give details of purchase in separate annexure, if required)		

(e) Special devices like hearing aid/artificial appliances etc. (specify)

(f) Miscellaneous (specify)

Total

(Rupees:

only) (Signature of Claimant)

Name in Block Letters

Address:

1. Certified that the relevant bills/vouchers have been verified by me in pursuance of the latest approved rates of the WBHS, 2008 and the expenditures shown above are correct and the treatment services prescribed and provided were essential and minimum that required for the recovery of the patient.

2. Certified that the patient, Sri/Smt. _____ was/ has been suffering from _____ as listed in Sl. No. _____ of the WBHS OPD list below.

Counter signed by

(Signature of the Treating Specialist
with official seal)

Administrative officer/Medical Superintendent
of the recognized Hospital with official seal

* OPD Disease List as per clause -7(1) of the WBHS, 2008

(i) Malignant diseases,

(ii) Tuberculosis,

(iii) Hepatitis B/C and other liver diseases,

(iv) Insulin-dependent diabetes,

(v) Heart diseases,

(vi) Neurological disorders/Cerebrovascular disorders,

(vii) Malignant malaria,

(viii) Renal failure,

(ix) Thallasaemia/Bleeding disorders/Platelet disorders,

(x) Injuries caused by accidents.

(xi) None of the above list (Specify name of the ailment)

[vide Para-10 of Memo No. 797-F (MED), dated 31-01-2011]

7.1

FORM "IV₂"
**Essentiality Certificate-cum-Statement of Expenditure Certified by Treating
Specialist**

for Indoor/Day Care Treatment and related OPD treatment
[See Para-5 of Memo. No.3475-F Dt.11.5.09, Clause6. Clause-7 (2)]

1. Name of the Govt. Pensioner/family pensioner with identification No. :
2. Name & address of Office of the Ex-Govt. Employee/ Pension Sanctioning Authority :
3. Name of the patient, relationship with Ex-Govt. Employee & identification No. :
4. Details of expenditure:
 - (I) Name of the diagnosed disease :
 - (II) Name, Code No. & Class of the empanelled/ recognised Hospital :
 - (III) Period of Indoor/Day Care treatment :
 - (IV) Total No. of original bills & vouchers :
 - (V) **Details of Amount claimed**
(A) for Package treatment from _____ to _____ :

Sl.No.	Procedure Name	Procedure Code No.	Package Period (from - to)	Amount Claimed (Rupees)	Amount admissible (Rupees) (for official use)
(1)	(2)	(3)	(4)	(5)	(6)
(i)					
(ii)					
(iii)					
(iv)					
(v)	Miscellaneous (Specify & give details in separate sheet, if necessary)				

Total=Rupees

(B) for Non-Package treatment from _____ to _____

<u>Sl. No.</u> (1)	<u>Description of items</u> (2)	<u>Item Code</u> (3)	<u>Period</u> (4)	<u>Amount claimed (Rupees)</u> (5)	<u>Amount Admissible (Rupees) (for official use)</u> (6)
(i)	Room Rent : (a) Ward				
	(b) ICU/ITU/CCU NICU/PICU				
	(c) HDU/ Step Down Unit				
(ii)	Charges for : (give details with code nos. in separate annexure, if required)				
	(a) Indoor visit of specialist/ super specialist				
	(b) Radiological Investigations				
	(c) Pathological Investigations				
	(d) Medicines				
	(e) Artificial devices				
	(f) Miscellaneous (specify)				
	Total :			=Rupees	

(VI) Related OPD treatment in terms of Clause-9 or Clause-7(2)

<u>Sl. No.</u> (1)	<u>Description of Items</u> (2)	<u>Amount Claimed</u> (3)	<u>Amount admissible (for official use)</u> (4)
(i)	Consultation fees (indicate total no. of consultations)		
(ii)	Charges for: (give details with code nos. in separate annexure)		
(a)	Pathological investigations		

- | | | | |
|-----|--|-----|-----|
| (1) | (2) | (3) | (4) |
| (b) | Radiological investigations | | |
| (c) | Medicines | | |
| (d) | Special devices like hearing aid/artificial appliances etc.
(specify) | | |
| (e) | Miscellaneous (specify) | | |

Total: =Rupees

Grand Total (package + non-package+ OPD amount) =Rupees

(Rupees only)
(in words)

(Signature of Claimant)

Name in Block Letters

Address:

1. Certified that the relevant bills/vouchers have been verified by me as per latest approved rates of the WBHS, 2008 and the expenditures shown above are correct and the treatment services provided were essential and minimum that required for the recovery of the patient.

2. Certified that the services of Special Nurse/Ayah were required from _____ to _____ that were absolutely essential for the recovery of the patient.

3. Specific procedure/Operation performed was _____ on _____

4. Conservative treatment of _____ (Disease) done from _____ to _____

(Signature of the Treating Specialist
with official seal)

Countersigned by Medical Superintendent/
Administrative officer of the recognized Hospital with seal

FORM "IV₃"

Essentiality Certificate-cum-Statement of Expenditure Certified by Treating Specialist
 [See Para-23 of the FD memo no. 797-F (MED), dt. 31.01.2011]

1. Name of the Govt. pensioner/family pensioner with identification No.
2. Name & address of Office of the Ex-Govt. employee/ Pension Sanctioning Authority
3. Name of the patient, relationship with Ex-Govt. Employee & identification No.
4. Details of expenditure:
 - (I) Name of the emergency disease (* vide list enclosed)
 - (II) Name & Address of the Hospital & code no.
 - (III) Period of treatment
 - (IV) Total No. of original bills & vouchers

Details of Amount claimed:
 (give details in separate annexure, if required)

Sl. No.	Description of items	Treatment Period	Amount claimed (Rupees)	Amount Admissible (60% of approved Package rate) (Rupees) (for official use)
(1)	(2)	(3)	(4)	(5)
(i)	Operation			
(ii)	Delivery			
(iii)	Removal of foreign body			
(iv)	Haemodialysis			

Total= Rupees _____

(Rupees :
 (in words)

only)

(Signature of Claimant)

Name in Block Letters

Address:

1. Certified that the patient had been admitted under my care at _____ Hospital/Nursing Home as an emergency case. The Specific procedure/Operation performed was _____ on _____.
2. Certified that the relevant bills/vouchers have been verified by me and the expenditure shown is correct and the treatment services provided were essential and minimum that was required for the recovery/stabilization of the patient.
3. Certified that the treatment was done in an organization that has a License under the West Bengal Clinical Establishment Act and Rules and the licence no. is _____ and is valid up to _____.

Countersigned by Medical Superintendent/
Administrative officer of the Hospital with seal

*(Signature of the Treating Specialist
with official seal)*

***List as per Para 23 of Memo No. 7997-F (MED), dt. 31-01-2011**

- (a) Accidental injury,
- (b) Acute Appendicitis operation on emergency basis,
- (c) Delivery on emergency basis,
- (d) Haemodialysis,
- (e) Removal of foreign body on emergency basis.

FORM V
Checklist For Reimbursement of Medical Claims
 [See sub-para (ii) of para 11 of memo no. 3475 F dt. 11.05.09.]

1. Pensioner's/Family Pensioner's Identification No. & date of enrolment : _____
2. Full name & designation (block letters) : _____
3. (a) Name of office with address : _____
 (b) Directorate : _____
 (c) Department : _____
4. Whether claim is for pensioner/family pensioner himself or his beneficiary, if for his beneficiary, mention - : Yes/No
 - a) Name of the beneficiary and relationship with pensioner : _____
 - b) Beneficiary's Identification No. : _____
 - c) Validity of the Card upto : _____
5. Entitlement of accommodation : Private/Semi-Private/General ward
6. Disease : _____
7. Name of the hospital where treatment was done/ to be done : _____
8. Whether treatment was done in non-empanelled hospital : Yes/No
 If yes -
 - a) Name of the hospital/nursing home with Clinical Establishment licence No. and address : _____
9. Period of treatment: a) OPD : from _____ to _____
 b) Indoor/Day Care treatment : from _____ to _____
10. Details of advance sanctioned (if any) -
 - a) Amount : _____
 - b) Order No. & date : _____
 - c) Sanctioning Authority : _____
 - d) D.D.O. : _____
11. a) Treatment done within the State-
 - (i) Copy of intimation letter furnished : Yes/No.
 - (ii) Copy of permission letter furnished : Yes/No.
 (For human organ implantation/ Dual-chamber pacemaker/ AICD/ CRT/ more than one drug eluting stents implantation, etc.) (Vide Para-8 & 9 of Finance Deptt. Notification No. 796-F (MED), dated 31-01-2011)

- b) Treatment done outside the State –
Copy of permission letter furnished : Yes/No.
12. (a) Whether the claim for reimbursement has been preferred within
- (i) three months from the date of discharge of indoor treatment :
 - (ii) three months from the date of consultation of OPD treatment :
 - (iii) three months from the date of purchase of medicines, etc. :
(for continuous OPD treatment)
- (b) If not, whether delay in preferring claim has been condoned
by the West Bengal Health Scheme Authority
under the Finance Department :
13. The following documents are submitted
(please tick [✓] the relevant column)--
- (a) Photocopy of the Health Scheme identity
Card of I) Govt. Pensioner/family pensioner : Yes/No.
II) Beneficiary : Yes/No
 - (b) Essentiality Certificate (as specified) : Yes/No.
 - (c) Copy of discharge certificate : Yes/No.
 - (d) Copy of OPD prescription : Yes/No.
 - (e) Total Number of original bills & cash memos/ money receipts : Yes/No.
 - (f) Detailed list/Statement of medicines furnished : Yes/No
 - (g) Detailed list of investigations furnished : Yes/No
 - (h) Original papers have been lost the following documents are submitted-
 - (I) Photocopies of claim paper : Yes/No.
 - (II) Affidavit on stamp paper : Yes/No.
 - (III) Photo copy of Police Diary : Yes/No. - (i) In case of death of Govt. Pensioner/ Family Pensioner
following documents are submitted-
 - (I) Affidavit on stamp paper by claimant : Yes/No.
 - (II) No objection from other legal heirs on stamp papers : Yes/No.
 - (III) Copy of death certificate : Yes/No.

Dated.....

Signature of the Applicant

FORM- VI

Temporary Family Permit

[See sub-para (vii) of para-7 of memo no. 3475-F dt. 11.05.09]

1. Name of the Govt. Pensioner/ Family Pensioner :
2. Pensioner Identification No. (P.P.O. No.) :
3. Last designation :
4. Last Pay (Band Pay + Grade Pay)/ Basic Pension :
5. Entitlement of accommodation :
6. Date of Birth :
7. Date of retirement/ death :
8. Residential address :
9. Details of Family :

Sl. No.	Name	Age	Relationship	Monthly income, if any	Photograph (Stamp size)
1.					
2.					
3.					
4.					
5.					

Shri/Smt. _____ last attached to _____ (office)
under _____ Department has been enrolled under the
West Bengal Health Scheme, 2008 with effect from _____
He/She and his/her family members are entitled to the medical attendance and treatment
in a Government Hospital/empanelled Private Hospital or Institution etc. recognised under the
West Bengal Health Scheme, 2008 in the entitled class mentioned in Sl. No. 5.

This permit is valid for 6 (six) months from the date of enrolment.

Signature of Cadre controlling authority
/Head of the office.

REGISTERED/BY SPECIAL MESSENGER

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS, KOLKATA - 700 001.

Circular No. Pen. Co-ordn./51/Vol-V/204/Vol-II/242

15/2/2012

D. S. Datta

1. All Accountants General. (Under Special Seal)
2. Pay & Accounts Officer, No. V, Tis Hazari, New Delhi. -do-
3. Director, Directorate of Accounts and Treasuries, Govt. of Pondicherry, Pondicherry. -do-
4. Director, Directorate of Accounts, Pension Section, Panaji, Goa. -do-
5. P. A. O., Andaman, Andaman & Nicobar Island, Port Blair. -do-
6. Asstt. Military Attache (P), Embassy of India, Military Pension Branch, Kathmandu, Nepal-1. -do-
7. Secretary, Finance Department, Govt. of Sikkim, Gangtok, Sikkim. -do-
8. Controller of Accounts, Ministry of External Affairs, New Delhi. -do-
9. Director of Accounts, Govt. of Arunachal Pradesh, Naharlagun. -do-
10. Manager, Bank of Baroda, 4, India Exchange Place, Kolkata-1. -do-
11. Manager, Bank of India, 23, A/B Netaji Subhas Road, Kolkata-1. -do-
12. Manager, Indian Bank, 154, Dharmatala Street, Kolkata-13. -do-
13. Manager, United Bank of India, 16, Old Court House Street, Kolkata-1. -do-
14. Manager, UCO Bank, 10, Brabourne Road, (1st floor), Govt. Accounts Cell, Kol-1. -do-
15. Chairman, Mallabhum Gramin Bank, College Road, Dist-Bankura, Pin-722 101. -do-
16. Spl. Secy. to the Govt. of West Bengal, Finance Deptt, (Audit Branch), Writers' Buildings, Kolkata-1.
17. Asstt. Secy. to the Govt. of West Bengal, Finance Deptt, (Pension Branch), Writers' Buildings, Kolkata-1.
18. Dy. Secy. to the Govt. of West Bengal, Higher Education Deptt, C.S. Branch, Bikash Bhavan, Bidhannagar, Kolkata-91.
19. All Treasury Officers in West Bengal
20. Director of Treasuries and Accounts, Govt. of West Bengal, New India Assurance Building, 3rd Floor, 4, Lyons Range, Kolkata-1 for information.
21. Asstt. Accounts Officers/Section Officers of Pension-VI, Pension-XII, PPA(S), PPS,PRD Cell, Pension EDP, AM-1 Section (Local).
22. Sr. Accounts Officers/Accounts Officers of Pension-VI, Pension-XII, PPA(S), PPS,PRD Cell, Pension EDP AM-1 Section (Local).
23. Sr. Accounts Officers/ Legal Cell. (Local)
24. Internal Audit Officer/PAO Cash (Local).
25. P.A. to D.A.G. (Pension) (Local)
26. A.O., I.T. Support Cell. (Local)

P.T.O.

Subject :- Grant of dearness relief on pension/family pension to the pensioners/family pensioners of Non Govt. Colleges w.e.f. 1.1.2012.

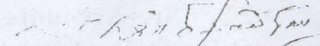
In continuation to this office circular no. Pen. Co-ordn./51 /Vol. IV/204/Vol-II/229, dt. 31/1/2011 it is stated that Govt. of West Bengal in their Higher Education Department Memo no. 103-Edn(CS), dt.8 2.2012 have sanctioned dearness relief to the pensioners/family pensioners of the teaching and non-teaching staff of the **Non-Government. Colleges** in this State @ 45% w.e.f. 1/1/2012.

All concerned Pension Disbursing Officers are, therefore, requested to allow to the above categories of pensioners/family pensioners dearness relief @ **45% w.e.f. 1/1/2012** subject to proper adjustment of dearness relief already paid.

Payment of dearness relief on pension/family pension involving a fraction of rupee shall be rounded off to the next higher rupee.

Other provisions governing grant of dearness relief to the pensioners/family pensioners not mentioned in this order, such as regulation of relief during re-employment, regulation of relief where more than in pension is drawn etc., will remain unchanged.

Receipt of the circular may kindly be acknowledged.


Sr.Accounts Officer
(Pension Co-ordination)