

Office of the Accountant General (Civil Audit) Andhra Pradesh, Hyderabad

TENDER NOTICE

The Accountant General (Civil Audit), Andhra Pradesh, Hyderabad is inviting tenders from the eligible manufacturers/dealers for “Supply and Installation of Modular Furniture” in one part floor of the office building at Saifabad, Hyderabad as per the quantities and specifications furnished hereunder.

Chapter-1: Instructions to the bidders

1. This Advertised Tender Enquiry is called-for in two bid system i.e., (a) Technical Bid (b) Financial Bid. The prospective bidders who satisfy the eligibility conditions and are willing to abide by the terms and conditions specified shall only submit their bids along with necessary documents. The bidder shall furnish two separate sealed covers super scribed as ‘technical bid’ and ‘financial bid’ and also place the two sealed covers in another sealed cover super scribed as ‘Bid for Supply and Installation of Modular Furniture’.
2. Bidder should enclose all the relevant documents such as Income Tax clearance certificate for the last financial year (2010-11) along with TAN number, valid Sales Tax clearance certificate, valid VAT Registration Certificate and VAT Clearance Certificate with copy of the Return for the last year (2010-11), valid Factory Registration Certificate and other documents called-for in the forgoing chapters of the bid document.
3. Amounts quoted in the price schedule shall be in Indian Rupees (INR) that should be written in figures as well as in words. In case of discrepancies between prices written in figures and words, the prices written in words shall be considered to be correct.
4. Corrections made if any should be authenticated by the signature and date by the authorized person.
5. Price quoted should be inclusive of all duties, taxes and other charges and release of this amount to the bidder is subject to production of the proof of payment to the Departments concerned.
6. Bidder should be willing to allow inspection of their facilities including relevant documents, and arrange for the visit to project(s) completed recently by them.
7. Price quoted shall be inclusive of all accessories and fixed and valid throughout.

8. Price quoted should be with F.O.R. destination and inclusive all incidental expenses such as package, forwarding, transportation, insurance, labour charges etc.,.
9. Bids should be accompanied by Demand Draft/Pay Order/Bank Guarantee (drawn on a nationalized bank) and payable at Hyderabad for a sum of Rs. 3,07,500/- (Rupees Three lakhs seven thousand five hundred only) towards Earnest Money Deposit (EMD) but, no interest is payable on this amount. The demand Draft should be drawn in favor of Audit Officer (Bills), O/o the Accountant General (Civil Audit), Andhra Pradesh, Hyderabad.
10. The bidders may collect the tender document by payment of Rs.500/-(Rupees Five hundred only) from the OE.I section at ground floor (D- Block) of the main office building. Bids in sealed covers should be addressed to the Senior Deputy Accountant General (Admn.), O/o the Accountant General (Civil Audit) Andhra Pradesh, Hyderabad-500004 and should be dropped in the Tender Box placed in OE I section, ground floor (D-block) of this office on or before 26.3.2012 by 1.00 PM and the bids will be opened on the same day at 3.00 p.m. in the chambers of Sr. Deputy Accountant General (Admn.), first floor (D-block) of the office.
11. EMD of the successful bidder will be retained and adjusted towards Performance Security that has to be made for 10% of the value of the contract being executed. The EMD of the unsuccessful bidders will be returned to them soon after the completion of the tender finalization process.
12. Successful bidder has to furnish the Performance Security @ 10% of value of the contract valid for 60 days beyond the date of completion of the contract in the form of Demand Draft/Fixed Deposit Receipt/Bank Guarantee from any nationalized bank, but no interest is payable on this amount.
13. Incomplete bids received and bids not enclosed with the relevant supporting documents will be summarily rejected.
14. Technical specifications, quantities, requirements etc., are detailed in the bid document and the bidders are advised to inspect the premises in any of the working day for acquaintance and assessment before submission of the bids. The bidder has to give the designs, drawings, measurements, quantities and specifications for the proposed installation of modular furniture for the actual site after due assessment by him/her independently.
15. Financial bid shall clearly indicate the unit price for each of the items to be installed followed by the break up towards taxes/duties/charges levied.

16. Conditional bids submitted in whatsoever manner will not be entertained and summarily rejected.
17. Pre-bid meeting arranged on 13.03.2012 in the Audit Officer/OE's cabin located in the Ground Floor of D-block to clarify any of the doubts may have arisen on the contents of the bid document or the procedure of execution etc.,. All the prospective bidders are requested to avail the opportunity.
18. Last date for submission of bids is 26.03.2012 at 01-00 pm and the bids received thereafter will not be entertained under any circumstances.
19. If any information furnished by the bidder is found incorrect at a later stage, the firm shall be liable to be debarred from tendering / taking up of work in the office. The Accountant General reserves the right to verify the particulars furnished by the bidder independently and also reserves the right to reject any bid without assigning any reason and to restrict the list to any number deemed suitable by it, if many bids satisfying the basic pre-qualification criteria are received.

Chapter-2: Conditions of the Contract

1. Bidder should have completed at least 3 projects of similar nature during the last three years.
2. Bidder should have executed at least a single similar project worth Rs.1 Crore in the last three years for Government Departments/ Public Sector Undertakings/Autonomous Agencies/Multinational Companies. The bidder should submit a list of customers for whom they have done similar type of supply along with the year of supply and details of the equipment supplied (volume and amount of the transaction done) in the prescribed form alongwith the photographs of the similar furniture installed.
3. Bidders should have achieved a turnover of Rs.25 crore per year during the last three years (2008-09, 2009-10 & 2010-11) and copies of the certificates in proof as to the rate contracts entered and executed should be enclosed.
4. Bidder should own the necessary infrastructure required to execute the contract and capable to deploy the skilled manpower in desired number to undertake the project.
5. Bidder must have registered the firm with the Sales Tax, Income TAX and Service Tax Departments and a copy of such registration certificate should be enclosed.
6. Bidders should submit Satisfactory Performance Certificates for the similar works from their customers for the work done. The product approval certificate, if any, from reputed organizations may also be submitted.
7. Quantities (number, length, breadth etc.) mentioned in the bid document are approximate and the payments will be regulated according to the actual quantities executed as per the unit rates quoted and accepted in the agreement.
8. Manufacturer should have in-house capacity for manufacturing the critical parts, components to furniture, equipment, moulding, welding, panel cutting and sizing and anti-rust treatment facility, automated powder coating booth, router machine, edge binder machine, hot press etc.,.
9. Manufacturer's letter of authorization that the vendor has carried out or capable to implement new technology solutions based on their equipments signed by the authorized person not below the rank of the Area/Branch Manager of the region has to be furnished.
10. Manufacturer should possess the capability to provide after sales service and should be willing to offer annual maintenance contract after warranty period.

11. Manufacturer should have affiliation with reputed body of furniture manufacturers and in-house testing facility for establishing performance standards of the products.
12. The firm should give two years warranty on all the items supplied/installed.
13. Payments will be made as per the measurements and installation to the satisfaction to the office after processing the bills within the reasonable time.
14. Contract shall be executed satisfactorily with modifications issued if any, within eight weeks after issuing the purchase order.
15. Liquidated damages @ half percent of value of contract per week or part thereof will be levied in case of delays in supplies and performance where the reasons are attributable to the contractor. In this regard the decision of the Accountant General (Civil Audit) is final.
16. No advance payment will be made to the successful bidder.
17. The Accountant General (Civil Audit), A.P. Hyderabad or any of his nominee, reserves the right to accept or reject the lowest tender or any tenders in part or in full without assigning any reason whatsoever.
18. This Office will not be responsible and will not pay for expenses which may have been incurred, or losses to person or property suffered by any bidder while execution of work or in connection with visits to and examination of the site and in the preparation of his tender for submission.
19. This office reserves the right to adjust arithmetical or other errors in the bid document wherever considered necessary and the bidder has to accept to carryout the contract accordingly.
20. All disputes arising out of or in any way connected with this supply order deemed to have arisen in Hyderabad and only the Court in Hyderabad shall have jurisdiction to determine the same.
21. Failure to abide by any of the above terms and conditions will entail forfeiture of the EMD and the contract is liable to be summarily cancelled. The defaulting contractor will be liable to pay any loss to the Government on account of cancellation of the contract and subsequent award of contract to other parties.
22. The Accountant General (Civil Audit), Andhra Pradesh, Hyderabad reserves the right to cancel the tender notice at any stage without assigning any reasons.

Chapter-3: Schedule of Requirement

<i>Description</i>	<i>Quantity</i>	<i>Requirement</i>
SAO/AO cabins	4 no.s	Full height partition with doors, table with side drawer, units(5), executive chairs(5) and visitor chairs(13)
AAOs workstations	13 no.s	Table with side drawer units(13), executive chairs(13) and visitors chairs(26)
Sr.Auditors/Auditors/ DEOs/Clerks workstations	66 no.s	Workstations (66), chairs(66) and mobile drawer units(66)
Metallic keyboard trays and CPU trollies	84 no.s	For supporting the utility of the computers and accessories
Compactors	90 bodies	Compactors (mobile storage system) with metallic powder coated body in CRCA of 22 gauge. No.of adjustable shelves- 4, load bearing capacity per shelf- 70kgs, body width-915mm, body depth-45mm and minimum height should be 2100mm. Central locking in drive mechanism with wheel anti tilt and sound buffer pad.
Erection of partitions provided with 2 sliding doors	2145.7 sft	For arrangement of partition in between the workstations
Flooring	7500 sft	Vitrified flooring:supply and laying of vitrified tiles of brightet sghades and marble design of premium quality(1 st quality), in required texture and colour for floors/skirting/cladding using vitrified tiles of size 600mm X 600mm X 8mm thickness.
Electrical items	Actuals	Providing computer power distribution board, wiring to all the workstations concealed in the flooring and connecting the CPDB, providing telephone cabling to all th 5 SAO/AO tables and 13 AAO workstations along with network cabling.
Relocation of records and furniture of cabins and sections	Actuals	Shifting/dismantling of existing old furniture including lifts and leads to the store room. Removing and packing of documents to and from of the cabins/sections/store room and back.

Chapter-4: Specifications and allied technical details & Chapter-5: Price Schedule

vide separate sheets enclosed

Chapter-6: Contract Form

vide separate sheets enclosed

Chapter-7: Other Standard Forms (enclosed)

1. Covering Letter for submission of Bids and
 - a) Technical Bid format
 - b) Financial Bid format

2. Annexure I- regarding basic information/bio-data of the bidder/firm
(to be attached to the technical bid)

3. Annexure II- regarding details of previous experience
(to be attached to the technical bid)

Sd/-
Senior Deputy Accountant General (Admn.)

Chapter-4: Specifications and Allied Technical details

Name of the item	Particulars	Total Qty
Auditors Workstation	Modular Partition System Specifications:TILE BASED SYSTEM, Partition: ALUMINUM, Partition thickness: 60-63mm, Gap between tiles: 45 mm, Powder coating: More than 50 Microns, Impact resistance, Scratch resistance, Edges :Half round, Wire management, Configuration: Any Tile pattern2,3,4 Tiles, Connectors used: Yes, Connector make: ABS, Grade:As per American standard, Trims and caps:Aluminum and ABS, Top trims:Aluminum, Leveling bolts, Race ways Provision: Yes, Skirting race way:4 sides edge banded 9mm thick PLB, 4 sides edge banded 9mm thick PLB:Yes, above the table top, Glass tile, White marker board :YES, above the table top.Aluminum frame inside Partition with Verticals and Horizontal members should >1.2mm. Table tops and Gable ends Specifications: Work Top: 25 mm thick, edge banded pre laminated particle board in (Rectangular) Gable Ends 18mm thick PLPB Installation: At your place, Stability:Perfect sturdiness, Modularity:Can be dismantled, shifted, upgraded, Comfort:Good, Table top height:750mm, Sharp edges:nil , Workstation I/I Size: Size : 1500X1365X1200mm	66 Nos.
Mobile Pedestal Units for Workstations	Mobile Pedestal : Made with 18mm Prelaminated Particle board with both side laminated with 2mm and 0.8mm edge binding for exposed material , draws 0.8 thickness CRCA sheet with block powder coating with 50 to 60 microns and multi locking systems made (Hettich, Ebco channels S.S. finish 4" handle)with back panel 9mm thick and movable casters, 2 lock and 2 unlock.	84 Nos
ABS Key Board Tray	Key board tray (Mettalic/ ABS Keyboard fixed with Ebco telescopic channels with stationary flap	84 Nos
CPU Trolley	CPU Trolley: Made with CRCA sheet 1.2 thickness bodies with 6 nos stiffness and adjustable plates made in 1.6 thickness with four movable caster wheels 2 lock and 2 unlock with doom nut fixing with black Powder coating with 50 to 60 microns.	84 Nos
Auditors Medium Executive chairs	Chairs: size 940-830X630X590 (HXDW) mm Seat madeout of 40 density PU Foam mounted on 12mm thick hot pressed plywood with Fabric/Letherite upholstery with PU Netted back having Rectangular frame . 5 prolong nylon twin castor wheel base with steel insertance with Adjustable arms and hydroneumatic height adjustable.	66 Nos
AO/AO High Back Chairs	Chairs: size 1250-1190X620X610 (HXDW) mm Seat madeout of 40 density PU Foam mounted on 12mm thick hot pressed plywood with Fabric/Letherite upholstery with PU Netted back rectangular frame with additional Back support . 5 prolong nylon twin castor wheel base with steel insertance with Adjustable arms and hydroneumatic height adjustable.	18 Nos

AO's/AAO's Free Standing Tables	Free standing Modular Office saving and enhancing efficiency Tables RV Series NYATOH (Teak) and dark Grey color (Duck-Nose Edging) top 25mm NYATOH with Duck nose and 0.35mm side Lamination Edging, Vertical Legs 16mm Dark grey with 0.3mm Dark grey Edging. Model RV-1500, Side Credenza (1050X420X690mm).	18 Nos
Visitors Chairs	Chairs made out of 12mm thick hot pressed plywood, upholstered with fabric with S type MS Powder coated fixed understructure and armrest pu moulded of size 450X450mm base. Photograph of the model to be submitted along with the quote	39 Nos
Compactors	Compactors (Mobile Storage Systems) : Metallic powder coated body in CRCA of 20 Gauge single row , No of adjustable shelves - 4 load bearing capacity per shelf 70Kgs, body width- 915 mm, Body depth - 455mm Minimum height should be 2100mm, central locking with drive mechanism with wheel anti tilt and sound buffer pad.	90 Bodies

Interior Estimations

Sno	Particulars	Total Qty
1	Shifting/Dismantling of Existing Old furniture lifts and leads to store room as directed by site incharge.	LM
2	Removing , Packing , lifts and leads of old Documents from existing storages to Store room and storing back to installed storages as directed by Site Incharge	LM
3	Supply and Erection of Single Skin Aluminum Partition with 12mm PLPB BSL + 5mm Clear Glass.	2145.7 Sft
4	Supply and Erection of Single skin Aluminum Door with Door Closure, Alum hinges, Alum Handle, Lock and Key.	7 Nos
5	Supply and Erection of Single skin Aluminum Main Door (sliding) with Floor Spring, Tower bolts, Stoppers	2 Nos
6	Vitrified flooring: Supplying and laying of vitrified tiles of brighter shades and marble design of Premium Quality (1st Quality), in required texture and colour for floors using vitrified tiles of size 600 mm x 600 mm x 8 mm thick	7500 Sft
7	Supply & Installation of in-screed floor raceways (to be run separately for power, network and telephone cables) consisting following rectangular Aluminium sections	180 Rmtrs
8	Supply & Installation of floor junction boxes with top cover for above raceways , of size 300mm x 300mm x 50mm	100 Nos
9	Supply, Installation and commissioning of 8 way, TPN, MCB type Computer Power Distribution Board (CPDB) flush mounted on wall, sheet metal fabricated, powder coated, having dust-proof and vermin' proof, and hinged door with all internals such as DIN rails, neutral-link, inter connected wiring complete with earthing lugs housing following switchgears, complete in all respects.: 40A, FP MCB Isolator as incomer(10KA) - 1 No. 16A, SP, MCB outgoing(10KA) - 24 Nos.	3 Nos
10	Supply and installation of 8 way, TPN, MCB type Lighting Distribution Board (LDB) flush mounted on wall, sheet metal fabricated, powder coated, having dust-proof and vermin' proof, and hinged door with all internals such as DIN rails, neutral-link, interconnected wiring complete with earthing lugs housing following switchgears: Complete in all respects. This should comprise the following. 40A, FP ELCB as incomer(100mA) - 1 No. 10A, SP, MCB outgoing(10KA) - 24 Nos.	2 Nos

11	WIRING - Supply & Installation of surface/concealed point wiring FRLS using 600v grade 1.5 SQ.MM copper conductor PVC insulated wires (with proper R,Y,B color code) pulled through 1.2mm thick PVC conduits laid concealed over false ceiling or in wall chases including 1.0 SQ.MM green color copper earth wire and provision of grid plate type switches as approved by architect, complete in all respects. Primary light points of 5A switch.	50 Nos
12	Secondary Light points	35 N0s
13	Supply & laying of 4C x 10 SQ.MM copper armoured cable.	80 Rmtrs
14	Supply and laying of 2 runs of 2.5 SQ.MM. PVC insulated copper conductor FRLS cable along with 1run of 1.5Sq.mm PVC insulated copper conductor cable. Run in a 19mm dia. 1.2mm thick PVC conduit on surface of the ceiling or in wall.	1500 mts
15	Supply & fixing of 6/16A Plug Point directly taken from DB for Pantry/geyser / zerox / fridge/ split AC units.	6 Nos
16	Supply and laying of 2 runs of 4.0 SQ.MM. PVC insulated copper conductor FRLS cable along with 1 runs of 1.5Sq.mm PVC insulated copper conductor cable. (1-PH AC'S) Run in a 25mm dia., 1.2mm thick PVC conduit, on surface of the ceiling or in wall, complete in all respects.	350 Rmtrs
17	Supply and installation of one no 6A 5pin shuttered type sockets controlled by 2no. 6A switch with suitable size of front plate etc. (RAW POWER/UPS set)	180 Nos
18	Supply and installation of CAT 6 Gig speed information outlets with dual face plates. Quantity of outlets are: 2nos.	84 Nos
19	Supply, installation and termination of approved make telephone outlets RJ 11jack with dual face plate.	84 Nos
20	Supply, laying and termination of Cat 6 Gig speed - 4 Pair 24 AWG UTP Cable, 305m with cross member pair separator complete as required. Each box contain 305 mtrs. of cable.	8 Nos
21	Supply and Laying of 2 pair Telephone Cable	16 Nos
22	Supply, installation and dressing of Cat 6Gigaspeed Patch Panels for accommodating 24 port termination and shall facilitate cross-connection and inter-connection using modular patch cords and shall conform to EIA standard, 19-inch relay rack mounting	4 Nos
23	Supply, installation and dressing of Cat 6Gigaspeed Mounting Cords 3'-0" length for the Patch Panel End Connectivity, Both end shall be RJ 45 with snag less boots complete	100 Nos
24	Providing and fixing of Pigtails for Server.	8 Nos
25	Providing and fixing of slicing of cores.	12 Nos
26	Supply and fixing of fibre patch cards.	4 Nos
27	Supply and fixing of 9U Rack. Make: WALLRACK	2 Nos

Chapter-5:Price Schedule

To,
Accountant General,
 Office of the Accountant General,
 Civil Audit, Saifabad, Hyderabad.

Name of the item	Particulars	Total Qty	Unit Price	CST/ VAT	Others	Total	Grand Total
Auditors Workstation	Modular Partition System Specifications:TILE BASED SYSTEM, Partition: ALUMINUM, Partition thickness: 60-63mm, Gap between tiles: 45 mm, Powder coating: More than 50 Microns, Impact resistance, Scratch resistance, Edges :Half round, Wire management, Configuration: Any Tile pattern2,3,4 Tiles, Connectors used: Yes, Connector make: ABS, Grade:As per American standard, Trims and caps:Aluminum and ABS, Top trims:Aluminum, Leveling bolts, Race ways Provision: Yes, Skirting race way:4 sides edge banded 9mm thick PLB, 4 sides edge banded 9mm thick PLB:Yes, above the table top, Glass tile, White marker board :YES, above the table top.Aluminum frame inside Partition with Verticals and Horizontal members should >1.2mm. Table tops and Gable ends Specifications: Work Top: 25 mm thick, edge banded pre laminated particle board in (Rectangular) Gable Ends 18mm thick PLPB Installation: At your place, Stability:Perfect sturdiness, Modularity:Can be dismantled, shifted, upgraded, Comfort:Good, Table top height:750mm, Sharp edges:nil , Workstation l/I Size: Size : 1500X1365X1200mm	66 Nos.					
Mobile Pedestal Units for Workstations	Mobile Pedestal : Made with 18mm Prelaminated Particle board with both side laminated with 2mm and 0.8mm edge binding for exposed material , draws 0.8 thickness CRCA sheet with block powder coating with 50 to 60 microns and multi locking systems made (Hettich, Ebco channels S.S. finish 4" handle)with back panel 9mm thick and movable casters, 2 lock and 2 unlock.	84 Nos					

ABS Key Board Tray	Key board tray (Mettalic/ ABS Keyboard fixed with Ebco telescopic channels with stationary flap	84 Nos					
CPU Trolley	CPU Trolley: Made with CRCA sheet 1.2 thickness bodies with 6 nos stiffness and adjustable plates made in 1.6 thickness with four movable caster wheels 2 lock and 2 unlock with doom nut fixing with black Powder coating with 50 to 60 microns.	84 Nos					
Auditors Medium Executive chairs	Chairs: size 940-830X630X590 (HXDW) mm Seat madeout of 40 density PU Foam mounted on 12mm thick hot pressed plywood with Fabric/Letherite uphostery with PU Netted back having Rectangular frame . 5 prolong nylon twin castor wheel base with steel insertance with Adjustable arms and hydroneumatic height adjustable.	66 Nos					
AO/AAO High Back Chairs	Chairs: size 1250-1190X620X610 (HXDW) mm Seat madeout of 40 density PU Foam mounted on 12mm thick hot pressed plywood with Fabric/Letherite uphostery with PU Netted back rectangular frame with additional Back support . 5 prolong nylon twin castor wheel base with steel insertance with Adjustable arms and hydroneumatic height adjustable.	18 Nos					
AO's/AAO's Free Standing Tables	Free standing Modular Office saving and enhancing efficiency Tables RV Series NYATOH (Teak) and dark Grey color (Duck-Nose Edging) top 25mm NYATOH with Duck nose and 0.35mmside Lamination Edging, Vertical Legs16mmDark grey with 0.3mm Dark grey Edging.Model RV-1500, Side Credenza (1050X420X690mm).	18 Nos					
Visitors Chairs	Chairs made out of 12mm thick hot pressed plywood, upholstered with fabric with S type MS Powder coated fixed understructure and armrest pu moulded of size 450X450mm base. Photograph of the model to be submitted along with the quote	39 Nos					
Compactors	Compactors (Mobile Storage Systems) : Metallic powder coated body in CRCA of 20 Guage single row , No of adjustable sheleves - 4 load baring capacity per shelf 70Kgs, body width- 915 mm, Body depth - 455mm Minimum height should be 2100mm, central locking with drive mechanism with wheel anti tilt and sound buffer pad.	90 Bodies					

Total	0
VAT 14.5%	0
G.Total	0

Interior Estimations

Sno	Particulars	Total Qty	Unit Price	CST/VAT	Others	Total	G.Total
1	Shifting/Dismatling of Existing Old furniture lifts and leads to store room as directed by site incharge.	LM					
2	Removing , Packing , lifts and leads of old Documents from existing storages to Store room and storing back to installed storages as directed by Site Incharge	LM					
3	Supply and Erection of Single Skin Aluminum Partition with 12mm PLPB BSL + 5mm Clear Glass.	2145.7 Sft					
4	Supply and Erection of Single skin Aluminum Door with Door Closure, Alum hinges, Alum Handle, Lock and Key.	7 Nos					
5	Supply and Erection of Single skin Aluminum Main Door (sliding) with Floor Spring, Tower bolts, Stoppers	2 Nos					
6	Vitrified flooring: Supplying and laying of vitrified tiles of brighter shades and marble design of Premium Quality (1st Quality), in required texture and colour for floors using vitrified tiles of size 600 mm x 600 mm x 8 mm thick	7500 Sft					
7	Supply & Installation of in-screed floor raceways (to be run separately for power, network and telephone cables) consisting following rectangular Aluminium sections	180 Rmtrs					

8	Supply & Installation of floor junction boxes with top cover for above raceways , of size 300mm x 300mm x 50mm	100 Nos					
9	Supply, Installation and commissioning of 8 way, TPN, MCB type Computer Power Distribution Board (CPDB) flush mounted on wall, sheet metal fabricated, powder coated, having dust-proof and vermin' proof, and hinged door with all internals such as DIN rails, neutral-link, inter connected wiring complete with earthing lugs housing following witchgears, complete in all respects.: 40A, FP MCB Isolator as incomer(10KA) - 1 No. 16A, SP, MCB outgoing(10KA) - 24 Nos.	3 Nos					
10	Supply and installation of 8 way, TPN, MCB type Lighting Distribution Board (LDB) flush mounted on wall, sheet metal fabricated, powder coated, having dust-proof and vermin' proof, and hinged door with all internals such as DIN rails, neutral-link, interconnected wiring complete with earthing lugs housing following switchgears: Complete in all respects. This should comprise the following. 40A, FP ELCB as incomer(100mA) – 1 No. 10A, SP, MCB outgoing(10KA) - 24 Nos.	2 Nos					

11	WIRING - Supply & Installation of surface/concealed point wiring FRLS using 600v grade 1.5 SQ.MM copper conductor PVC insulated wires (with proper R,Y,B color code) pulled through 1.2mm thick PVC conduits laid concealed over false ceiling or in wall chases including 1.0 SQ.MM green color copper earth wire and provision of grid plate type switches as approved by architect, complete in all respects. Primary light points of 5A switch.	50 Nos					
12	Secondary Light points	35 N0s					
13	Supply & laying of 4C x 10 SQ.MM copper armoured cable.	80 Rmtrs					
14	Supply and laying of 2 runs of 2.5 SQ.MM. PVC insulated copper conductor FRLS cable along with 1run of 1.5Sq.mm PVC insulated copper conductor cable. Run in a 19mm dia. 1.2mm thick PVC conduit on surface of the ceiling or in wall.	1500 mts					
15	Supply & fixing of 6/16A Plug Point directly taken from DB for Pantry/geyser / zerox / fridge/ split AC units.	6 Nos					
16	Supply and laying of 2 runs of 4.0 SQ.MM. PVC insulated copper conductor FRLS cable along with 1 runs of 1.5Sq.mm PVC insulated copper conductor cable. (1-PH AC'S) Run in a 25mm dia., 1.2mm thick PVC conduit, on surface of the ceiling or in wall, complete in all respects.	350 Rmtrs					

17	Supply and installation of one no 6A 5pin shuttered type sockets controlled by 2no. 6A switch with suitable size of front plate etc. (RAW POWER/UPS set)	180 Nos					
18	Supply and installation of CAT 6 Gig speed information outlets with dual face plates. Quantity of outlets are: 2nos.	84 Nos					
19	Supply, installation and termination of approved make telephone outlets RJ 11jack with dual face plate.	84 Nos					
20	Supply, laying and termination of Cat 6 Gig speed - 4 Pair 24 AWG UTP Cable, 305m with cross member pair separator complete as required. Each box contain 305 mtrs. of cable.	8 Nos					
21	Supply and Laying of 2 pair Telephone Cable	16 Nos					
22	Supply, installation and dressing of Cat 6Gigaspeed Patch Panels for accommodating 24 port termination and shall facilitate cross-connection and inter-connection using modular patch cords and shall conform to EIA standard, 19-inch relay rack mounting	4 Nos					
23	Supply, installation and dressing of Cat 6Gigaspeed Mounting Cords 3'-0" length for the Patch Panel End Connectivity, Both end shall be RJ 45 with snag less boots complete	100 Nos					
24	Providing and fixing of Pigtails for Server.	8 Nos					
25	Providing and fixing of slicing of cores.	12 Nos					
26	Supply and fixing of fibre patch cards.	4 Nos					

27	Supply and fixing of 9U Rack. Make: WALLRACK	2 Nos					
					Total	0	
		70% 14.5% (sales)	30% 10.3% (Service)				
		0	0				
		0	0				
		0	0				
					0		
					Total incl Taxes		

Date:

Signature of the contractor with
office seal

**O/o THE ACCOUNTANT GENERAL(CIVIL AUDIT),
AP, HYDERABAD**

FINANCIAL BID

TENDER FORM – 2 – COMMERCIAL INFORMATION

Sub: Notice Inviting Tender from reputed firms (ISO 9001:2008 desirable) for “EXECUTING Modular furniture, Seating, Flooring, Electrical and Record Management Compactor Storage System as per specifications mentioned in Annexure to Notice Inviting Tender.

1. Total Price for the Supply inclusive of all kinds of incidental charges, transportation, and erection at site and all taxes, etc as per details specified in schedule of requirement (chapter 3) and Specifications and allied technical details (chapter 4)

From:
M/s.

To,
O/o The Accountant General (Civil Audit),
Saifabad, AP,
Hyderabad

Dear Madam / Sir,

In respect of your Tender NO. _____ dated: _____, please find my enclosed quotation for the desired items:

As per attachment (Price Schedule)

UNDERTAKING

I/We _____ on behalf of
M/s _____

Hereby declare that price quoted and all enclosed information in the annexure is true and correct in all respects to the best of my/our knowledge and that in the event of anything being proved incorrect my/tender is liable to be rejected. I/We also confirm that all terms and conditions given in the letter are acceptable to me to full extent.

Place

Date: _____ (Signature of the Tenderer with stamp of the firm)

Chapter - 6

Contract Form

Articles of agreement made at Hyderabad this day of between Sr. Dy. Accountant General (Admin), having his/her office at the Accountant General (Civil Audit), Andhra Pradesh, Hyderabad herein after called the "Owner" (which expression shall include its successors and assignors wherever the context or meaning shall so required or permit) of the one part and M/s..... hereinafter called the "The Contractor" of the other part.

Where as the Owner is desirous of getting done the Work of

.....

AND WHEREAS the Contractor has agreed to execute the work and subject to the conditions and instructions set forth herein and to the conditions set forth in the Schedule of Quantities and General Conditions of contract (all of which are collectively hereinafter referred to as the said conditions) the works described in the said specifications and included in the said Schedule of Quantities at the respective rates therein set forth amounting to Rs.....(Rupees only) or such other sum as shall become payable hereinafter referred to as "The Said Contract Amount".

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the Contractor shall upon and subject to the said conditions, execute and complete the works as described in the Specifications and/or priced Schedule of Quantities.
2. The Owner shall pay the Contractor the said Contract Amount or such other sum as shall become payable at times and in the manner hereinafter specified in the said conditions.
3. The said Conditions and Appendix thereto shall be read and construed as forming part of this Agreement and the parties hereto shall abide by and submit themselves to the conditions and perform the Agreement on their part respectively in such conditions contained.
4. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Hyderabad and only the Courts in Hyderabad shall have jurisdiction to determine the

same.

5. This contract comprises the following:

- Copy of Work order
- Conditions of Contract
- Appendix to form of tender
- Schedule of Quantities
- Technical specification & Drawings

6. Necessary corrections, if any, arising out of corrigenda clarifications issued before opening of tender have been made in these documents. Also the subsequently agreed terms based on the discussions held between the Contractor and the Owner which were finally accepted for the work have been incorporated and all pages in the documents have been initialed both by the Contractor and the Sr. Dy Accountant General (Admin), O/o the Accountant General (CA), AP in token of their acceptance.

7. IN WITNESS WHEREOF the official seal of AG(CA), AP. was thereto affixed and signed by Sr. Dy. Accountant General (Administration) on its behalf and an authorised official of the Contractor has signed this Agreement on the dates respectively mentioned against their signatures in the presence of the following witness. Signed and delivered by Sr. Dy. Accountant General (Administration) for and on behalf of the Accountant General (Civil Audit), Andhra Pradesh, Hyderabad.

Place.....

Date

IN THE PRESENCE OF

1. Signature

2. Signature

Office of the Accountant General (Civil Audit), Andhra Pradesh, Hyderabad

Submission of Bid for Supply & Installation of Modular furniture in the premises of Accountant General (CA), Andhra Pradesh, Hyderabad.

Name of the Bidder:

Address :
.....
.....
.....

Date of submission:.....

Note : the bid in sealed outer cover superscribed as ‘Bid for supply & installation of Modular Furniture in the premises of the Accountant General(Civil Audit) should contain the two separate covers arranged as follow

1. Sealed Inner cover superscribed as ‘Technical Bid’
2. Sealed Inner cover superscribed as ‘Financial Bid’

**O/o THE ACCOUNTANT GENERAL (CIVIL AUDIT),
AP, HYDERABAD**

TECHNICAL BID

TENDER FORM – 1 – TECHNICAL INFORMATION AND UNDERTAKING

Sub: Notice Inviting Tender from reputed firms ISO 9001:2008 desirable for (i) “EXECUTING Modular furniture, Seating, Flooring, Electrical, Record management and Compactor Storage System as per specifications mentioned in Annexure to Notice Inviting Tender.

1. Name of the Tenderer/Concern:_____

2. Nature of the Concern:_____

(i.e., Sole Proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organisation)

3. Demand Draft/ Bank Guarantee No._____ Dated _____ Name of the Bank_____ (To be enclosed) for an amount of Rs.3,07,500 (Rupees Three Lakhs seven Thousand five hundred only) towards Earnest Money Deposit drawn in favour of AO/Bills, O/o The Accountant General (Civil Audit), Hyderabad.

4. Each page of Annexure must be signed and stamped and attached to this Bid.

5. Proposed date to execute supply order as per terms & conditions

6. State whether the supply & Installation work “ to be executed will be of the same specifications as mentioned in Annexure to Notice Inviting Tender

7. List of important project/ orders undertaken during the last Three years whose summary is enclosed (Summary may be enclosed on separate sheets for each work and comprise the subject/project; scope covered; time taken to complete the work, persons employed; fee charged; remarks/observations appreciation of the organization for whom the work was conducted; and any other information considered important by tenderer.)

8a. Details of similar nature of works of which at least one single order of not less than 1crore during the last year

(Purchase order / completion certificate for the same to be enclosed)

8b. Annually Executed Similar works (For Last 3 Years)(Quantity and Total Value to be mentioned with relevant order copies and certificate):

1. Modular Workstations:
2. Record Management Compactor Storage system:
3. Seating
4. Officers Tables
5. Flooring
6. Partitions
7. Electrical Works

9. Company profile (Brief details) And Production staff Details

10. Select list of Major Customers preferably from Corporate/Government customers may be given on a separate sheet:

11. Brief details of project personnel proposed to be deployed on the supply order may be given on a separate sheet (Indicating their names, qualifications, experience in the field).

12. List of machinery details.

13. Recent Annual Report(s) of the concern to be enclosed , if enclosed state number and years

14. Turnover of the Company / firm (above 25 Crore) for previous financial years

15. Enclose copy of Bank Solvency certificate from nationalized bank with minimum Rs.2 crore of limit,

16. Copies of certificate of incorporation, VAT Registration Certificate, TAN & IT certificate are to enclosed.

17. Enclose copy of ISO 9001:2008 certificate (Desirable).

18. Any other information important in the opinion of the tenderer.

19. The tenderer should also mention in the tender the list of their service centers, nearest location of their principal's support centre.

(Dated Signature of the Tenderer with stamp of the firm)

UNDERTAKING

1. I/We undertake that I/We have carefully studied all the terms and conditions and understood the parameters of the proposed supply order of the O/o The Accountant General(Civil Audit) and shall abide by them.

2. I/We also undertake that I/We have understood and "Technical Specifications" for executing the work mentioned in Annexure and shall conduct the supply and installation strictly as per the Technical Specifications for executing the Order.

3. I/We further undertake that the information given in this tender are true and correct in all respect and we hold the responsibility for the same.

4. I/We also undertake that the items being supplied are in accordance with specifications given in the Annexure to the Notice Inviting Tender and I/We shall be responsible for rejection/cancellation of contract if the equipment are not found up to the mark or for civil/criminal Proceedings if the material supplied is found sub-standard.

Dated at:

(Dated Signature of the Tenderer with stamp of the Seal)

Annexure-I to be attached to the Technical bid

The Bidder should satisfy him/her self of the minimum eligibility criteria before submission of the bid. The Accountant General reserves the right to reject any or all bids without assigning any reasons thereof.

<i>S.No.</i>	<i>Particulars to be furnished by the bidder</i>	
1	Name & Address of the firm	
2	PAN, TAN, VAT & Service Tax Registration number etc.,.	
3	Type of organization & year of incorporation.	
4	Correspondence address with contact persons name, telephone number, mobile number, Fax No., E-mail etc. (The company should have service facilities at Hyderabad)	
5	Turnover of the company. Please provide the details for the last 3 years (ending March 31, 2009)	
6	Number of similar works (As indicated in terms & conditions of eligibility criteria) carried out during the last 3 years (Attach proof)	
7	Name & address of the client, organizations with details of contact person. Please arrange to provide following details: (Attach proof like copy of work order, performance & completion certificate etc.)	
8	Whether Annexure-II filled up with full particulars	Yes/No
9	Other information the applicant might like to give in support of the application	

Place :

Date :

Signature of the authorized person & company seal.

Annexure-II to be attached to the Technical bid

List of works i.e., Supply & Installation of Modular Furniture completed during the last three years for Central Government/Public Sector Undertakings/Autonomous Bodies/Multinational Companies (as detailed in the conditions of the contract)

Sl. No.	Client name & Address	Description of work done and its location	Work Order Ref No. and Date	Contract Amount	Stipulated time of completion	Actual time of completion	Remarks

Note: Copy of the work order, completion and performance certificate and photographs of actual installation should be enclosed for each work.

Place

Date:

Signature of the authorized person & company seal